DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY

WAWF

Wide Area Workflow

Critical Design Review

Version 5.6.0

Update WAWF for Look & Feel of Portal

DR_Portal

Change History Status since PDR	
Slide #	**Description**
6	Added screen for the Notice Page
7	Added screen for the Login/Home Page
8	Updated to include MIPR
9	Updated to show registration process for WAWF, IUID, EDA and MIPR
10	Updated the slide to include Citizenship and Annual Information Awareness Training Date
11	Added slide to display the information required for different user types.
14	Updated slide for Vendor to include Company Information
17	Updated the slide to display myInvoice and MIPR
19	Added slide to display registration for IUID Admin role
20	Added slide to display IUID roles
21	Updated the slide to limit IUID role selection to one role

Change History Status since PDR	
Slide #	**Description**
22-24	Added slides to display EDA registration process
25-26	Added slides to display MIPR registration process
27	Updated the role summary page to display summary view for EDA,WAWF, IUID & MIPR roles
30-31	Added slides to display functionality for inactive users.
33-34	Updated the slide to display 'Approve/Reject' options
35-36	Added slide to display approve/reject page for Security Officer's
38	Updated the slide to include IUID Help and IUID GAM
39	Deleted this slide since this is covered in slide 7
40	Updated the slide for Portal Landing Page
42-43	These slides contains information about existing users in Wide Area Workflow.`
45	Added questions regarding fields on the 2875.
48 - 67	Updated the database slides

Customer Intent

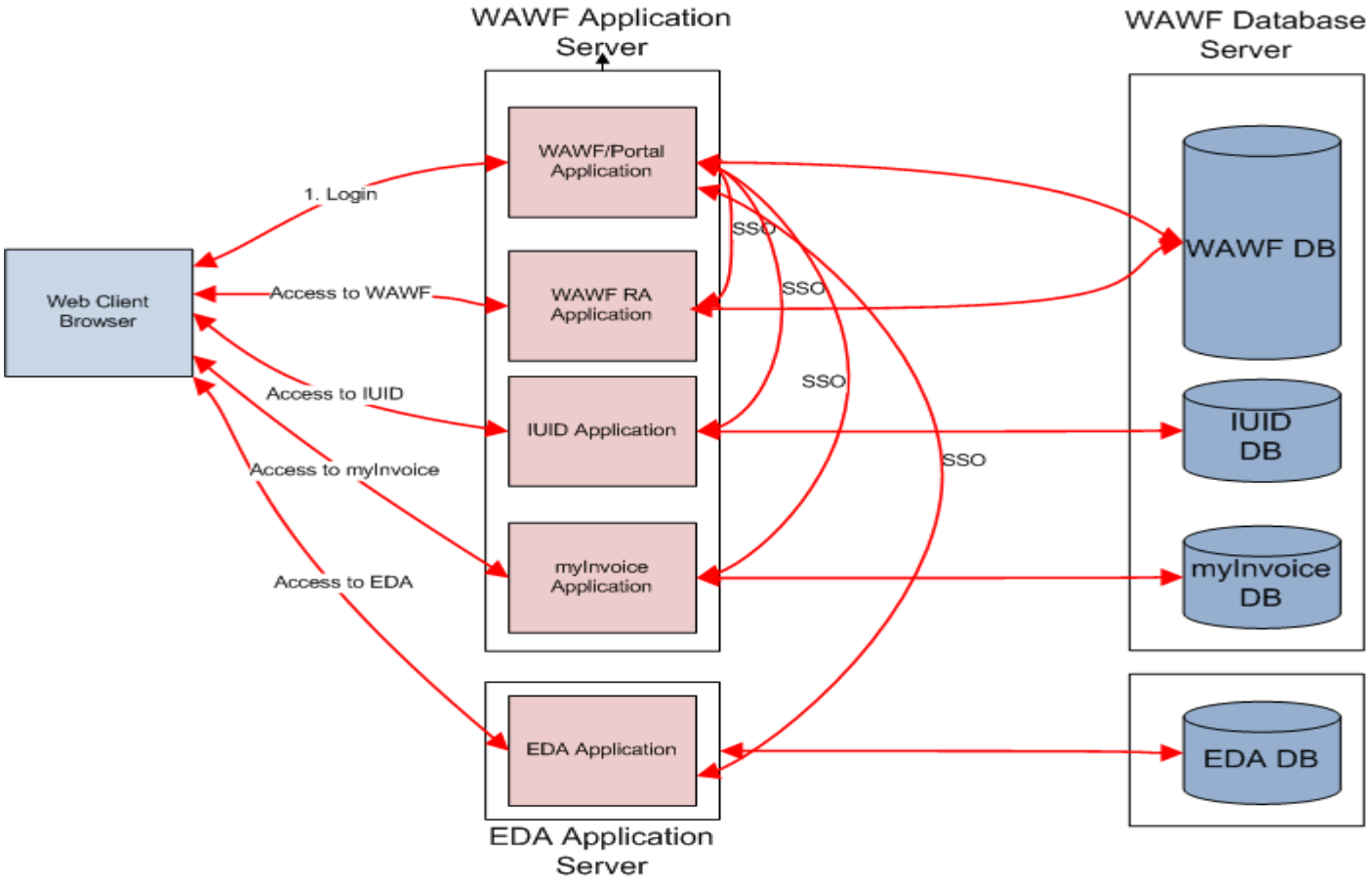
What we believe was requested:

WAWF Changes

- Design and develop a WAWF front end that has a portal appearance
- Handle all registration for the different applications in a seamless process.

Design Review

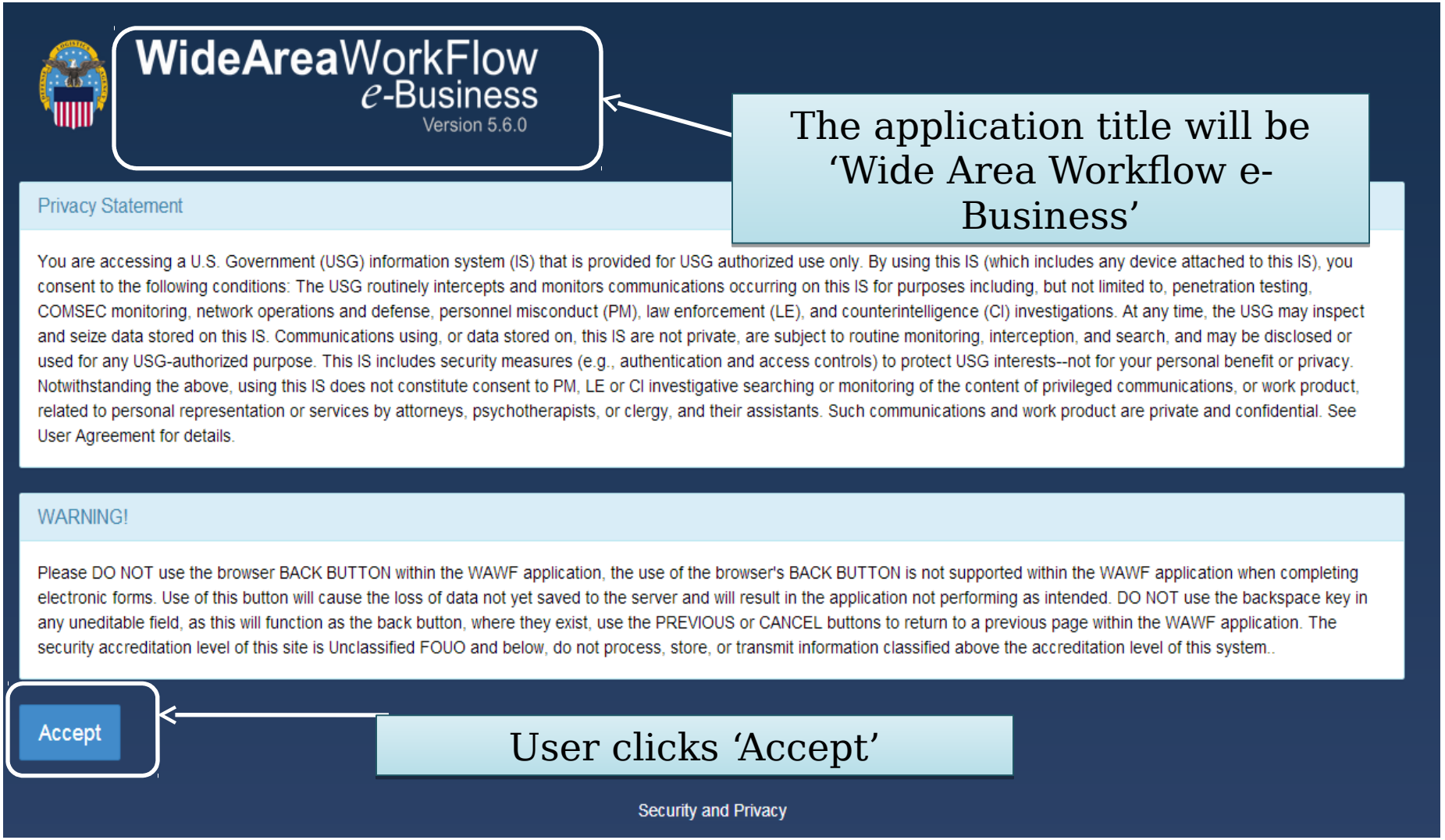
Wide Area Workflow e-Business



SSO – Single Sign On

Design Review

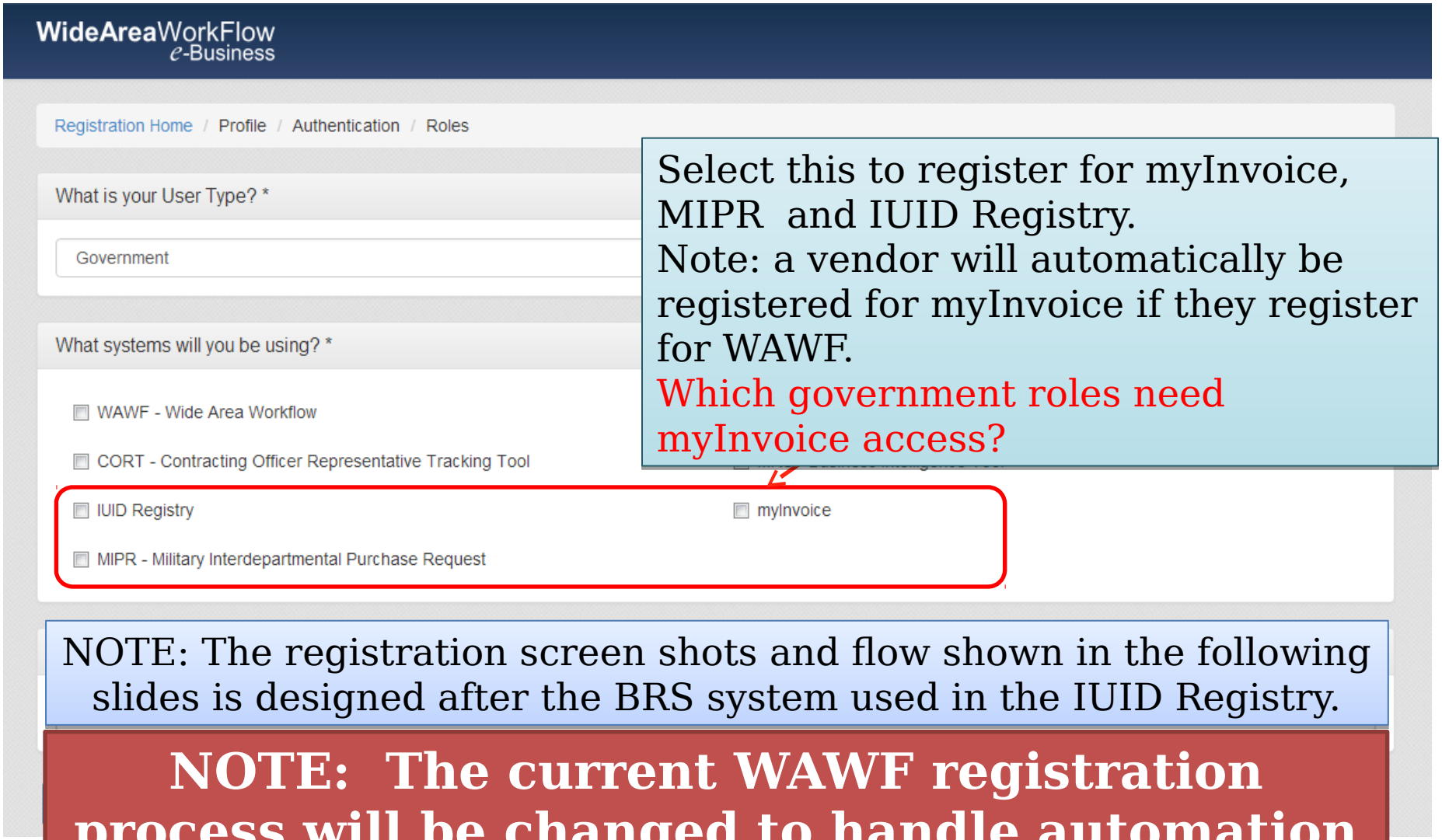
Web Change – Notice Page



Design Review

Web Change – Home Page

Registration - Application



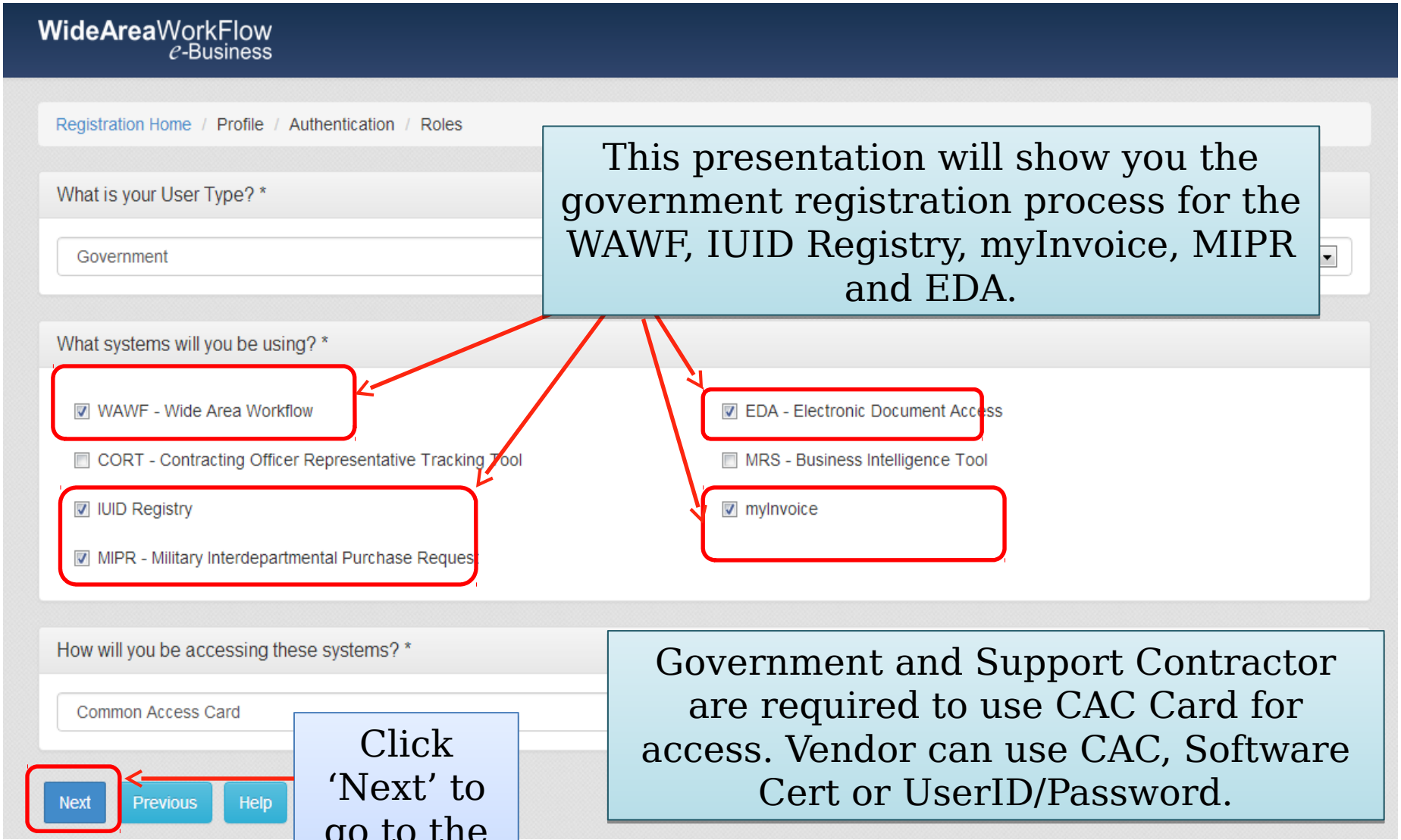
Select this to register for myInvoice, MIPR and IUID Registry.
Note: a vendor will automatically be registered for myInvoice if they register for WAWF.
Which government roles need myInvoice access?

NOTE: The registration screen shots and flow shown in the following slides is designed after the BRS system used in the IUID Registry.

NOTE: The current WAWF registration process will be changed to handle automation of Form 2875.

Design Review

Registration – Selecting WAWF & IUID



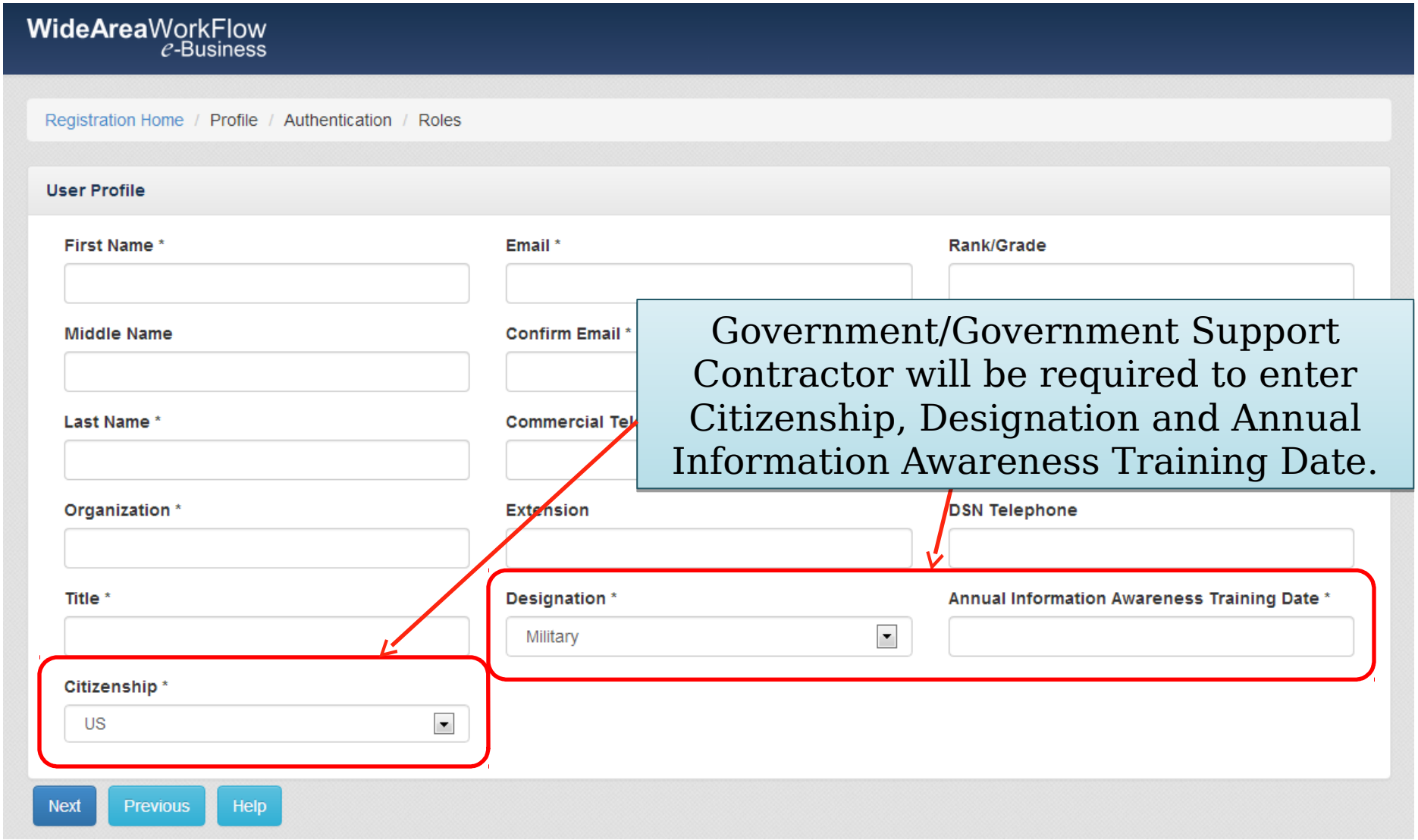
This presentation will show you the government registration process for the WAWF, IUID Registry, myInvoice, MIPR and EDA.

Government and Support Contractor are required to use CAC Card for access. Vendor can use CAC, Software Cert or UserID/Password.

Click 'Next' to go to the Profile page

Design Review

Registration – User Profile



Registration– Profile Information

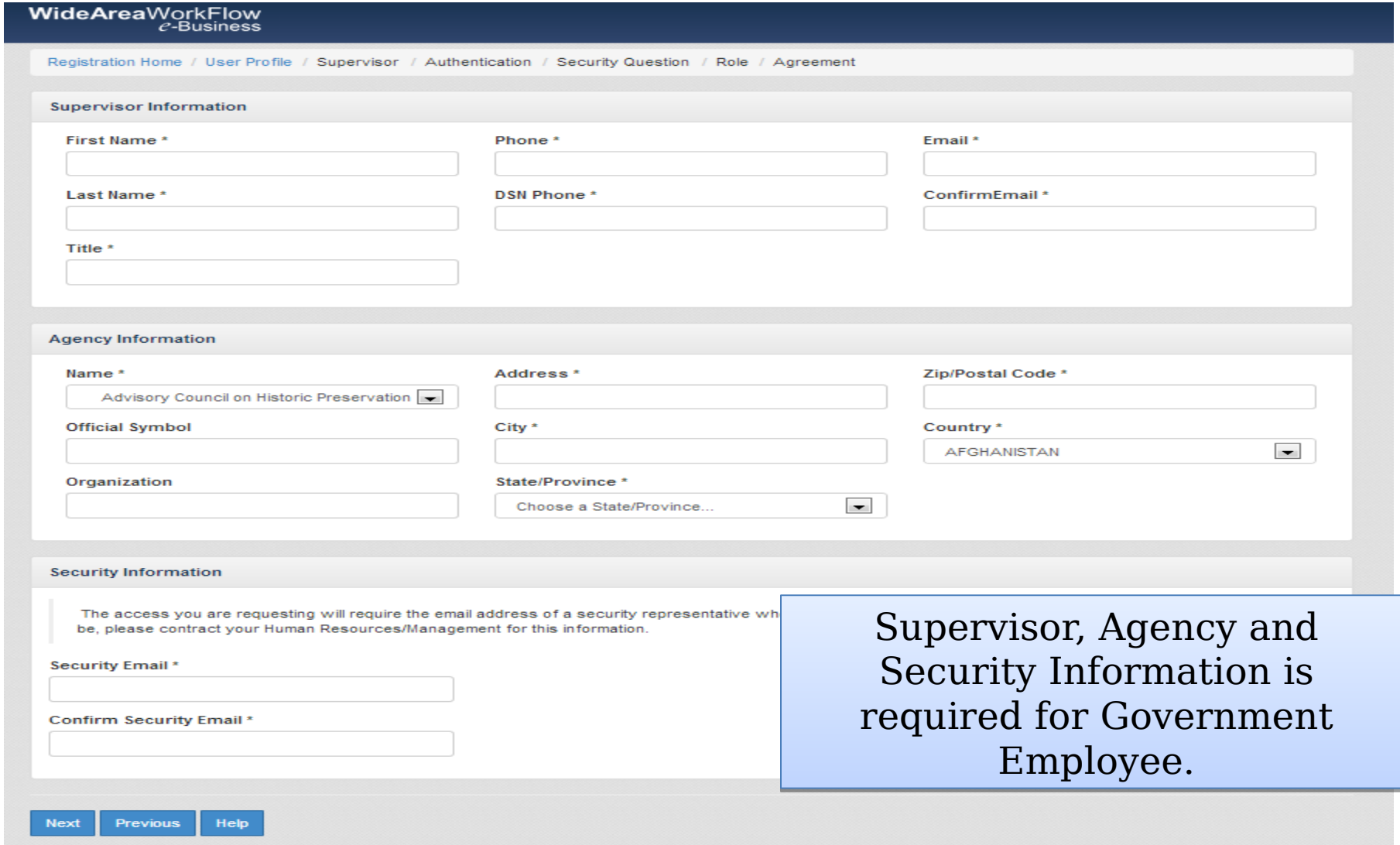
The following table shows the type of information required for Vendor, Government and Government Support Contractor.

	Supervisor	Company	Agency	Security Officer	Sponsor
Vendor	Optional	Required	N/A	N/A	N/A
Government Support Contractor	N/A	Required	N/A	Required	Required
Government	Required	N/A	Required	Required	**N/A**

N/A - Not Applicable

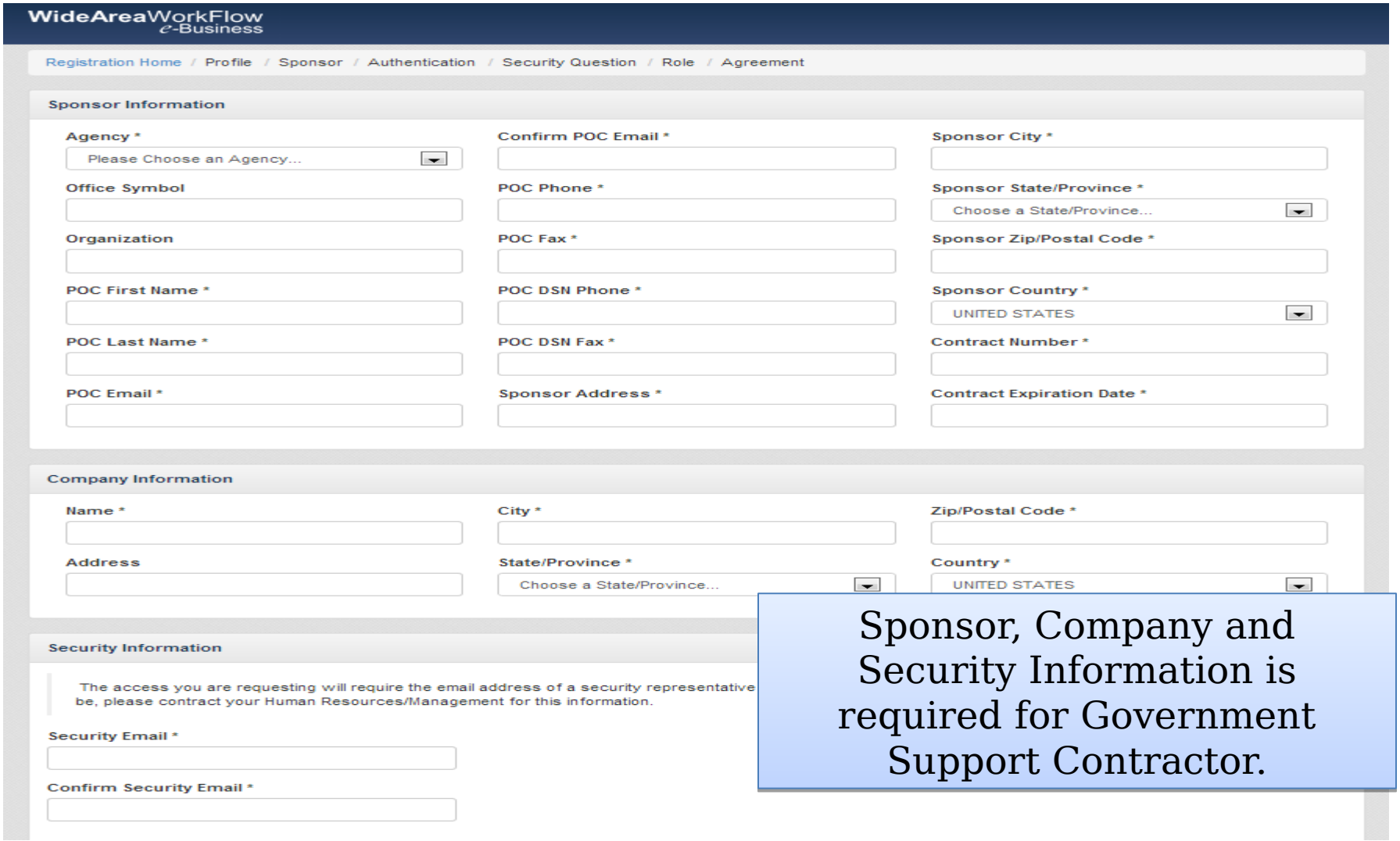
Design Review

Registration – Government User



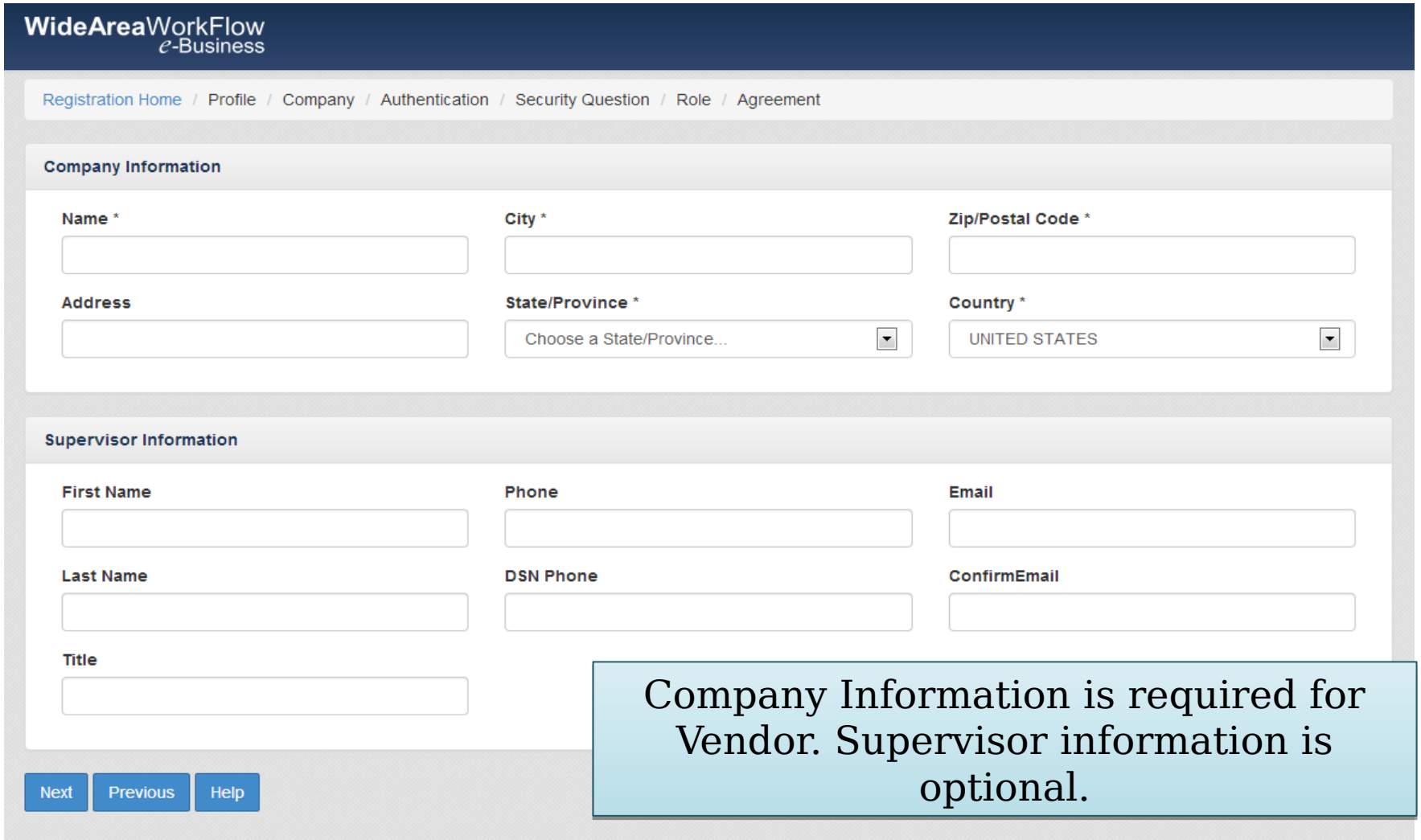
Supervisor, Agency and Security Information is required for Government Employee.

Registration– Government Support Contractor



Sponsor, Company and Security Information is required for Government Support Contractor.

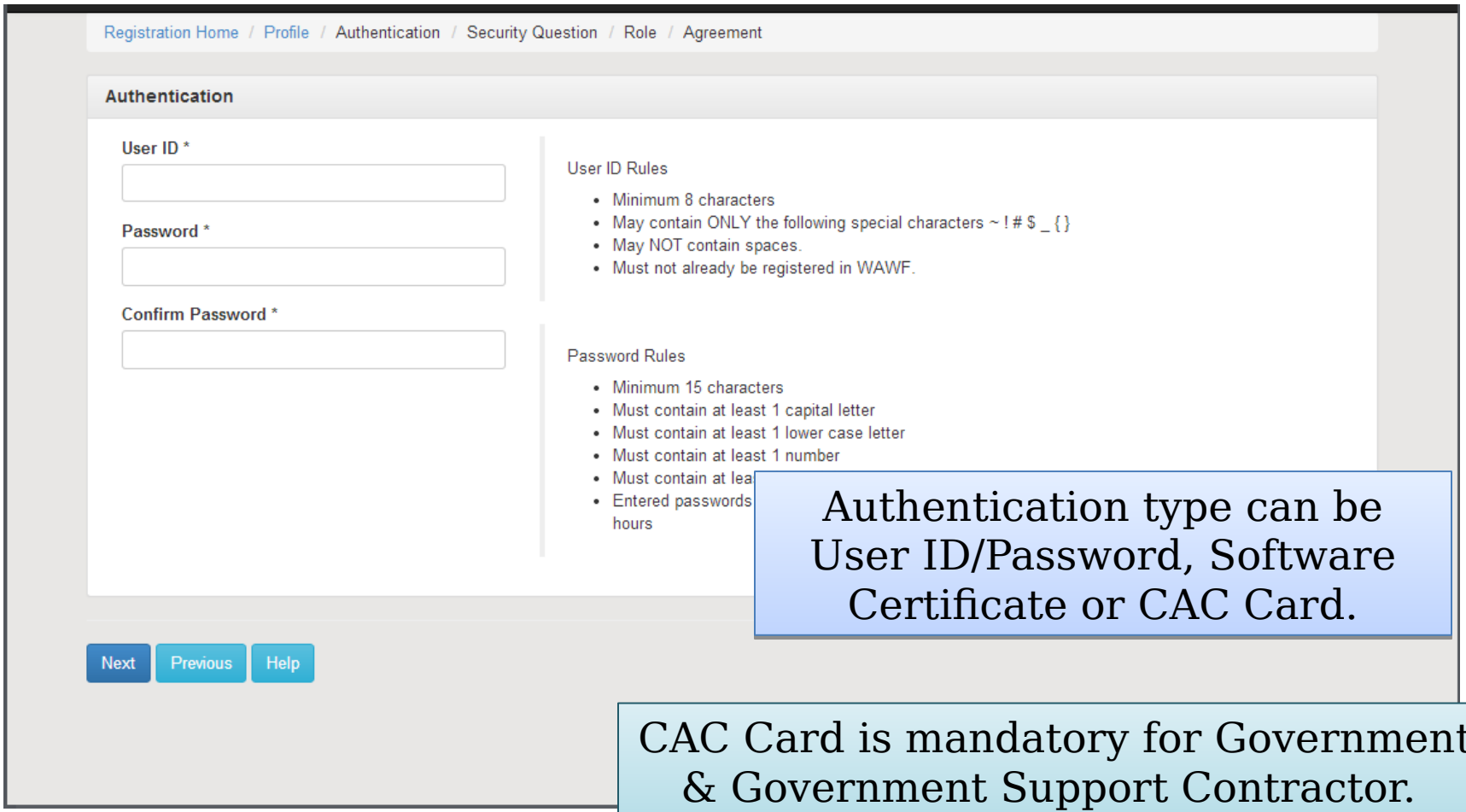
Registration – Vendor



Company Information is required for Vendor. Supervisor information is optional.

Design Review

Registration – Authentication

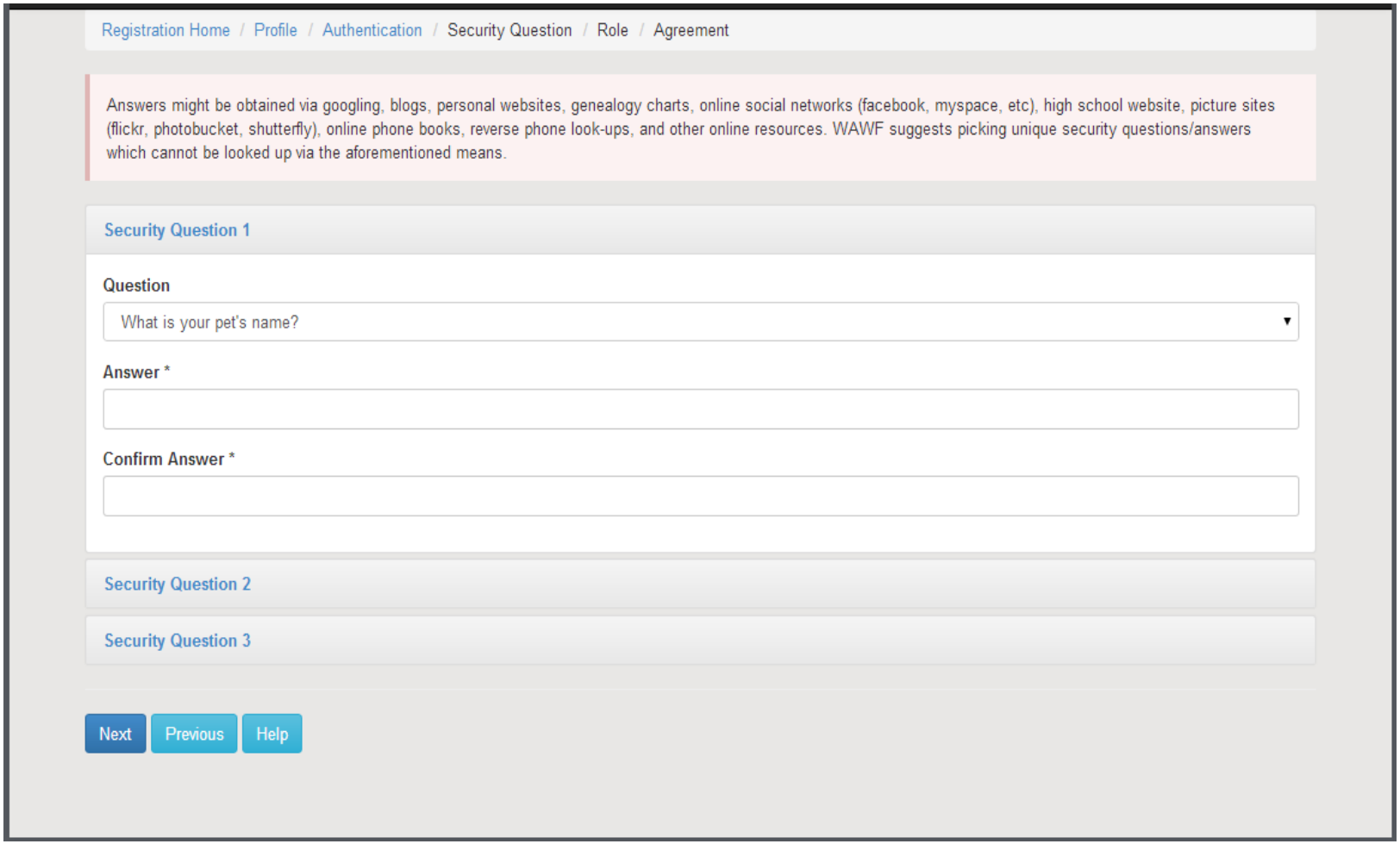


Authentication type can be User ID/Password, Software Certificate or CAC Card.

CAC Card is mandatory for Government & Government Support Contractor.

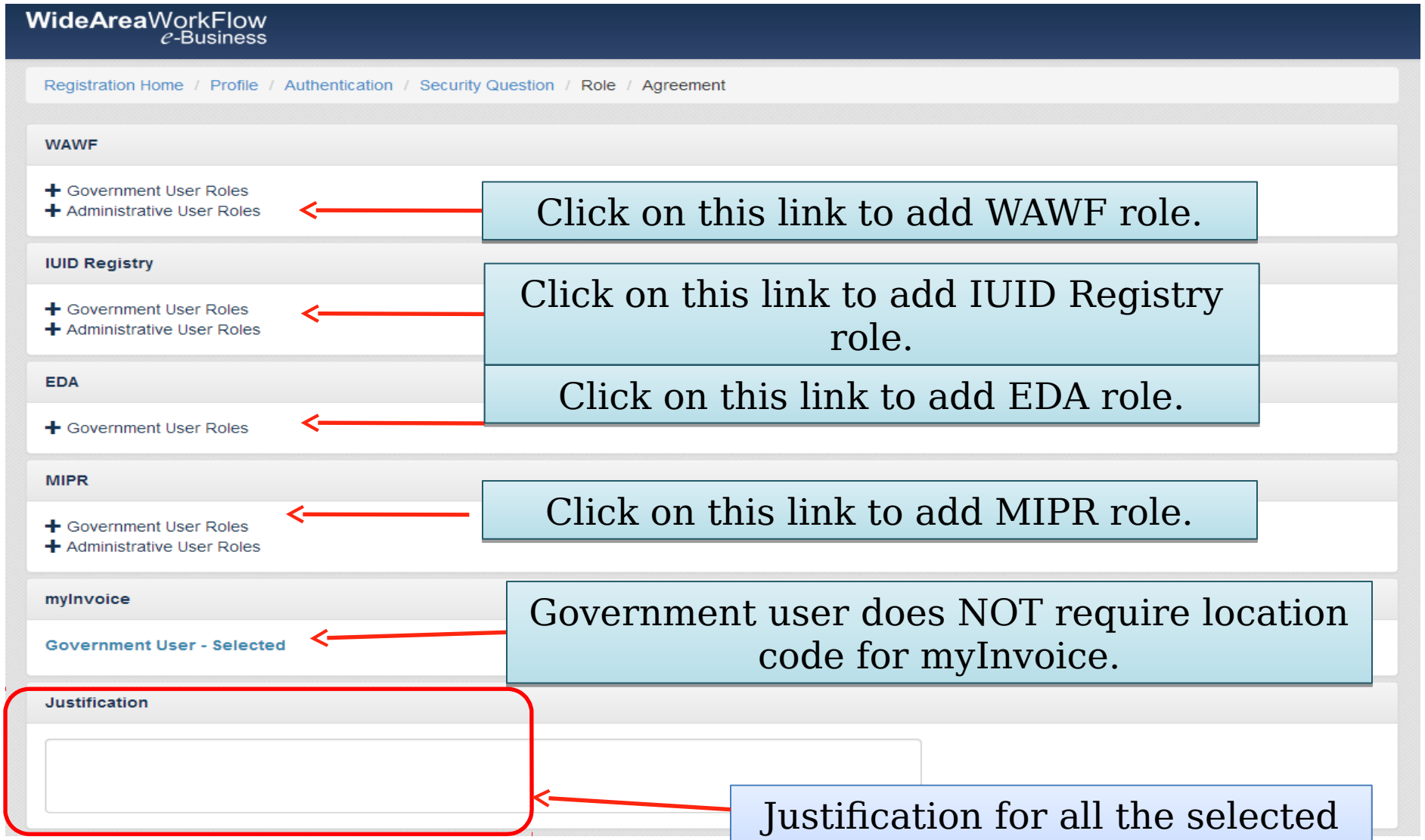
Design Review

Registration – Security Questions



Design Review

Registration – Role



Click on this link to add WAWF role.

Click on this link to add IUID Registry role.

Click on this link to add EDA role.

Click on this link to add MIPR role.

Government user does NOT require location code for myInvoice.

Justification for all the selected applications.

Design Review

Registration – Add WAWF Role

Registration Home / Profile / Authentication / Security Question / Role / Agreement

WAWF Role

Role *

Acceptor

Location Code Type *

DoDAAC

Location Code *

Extension

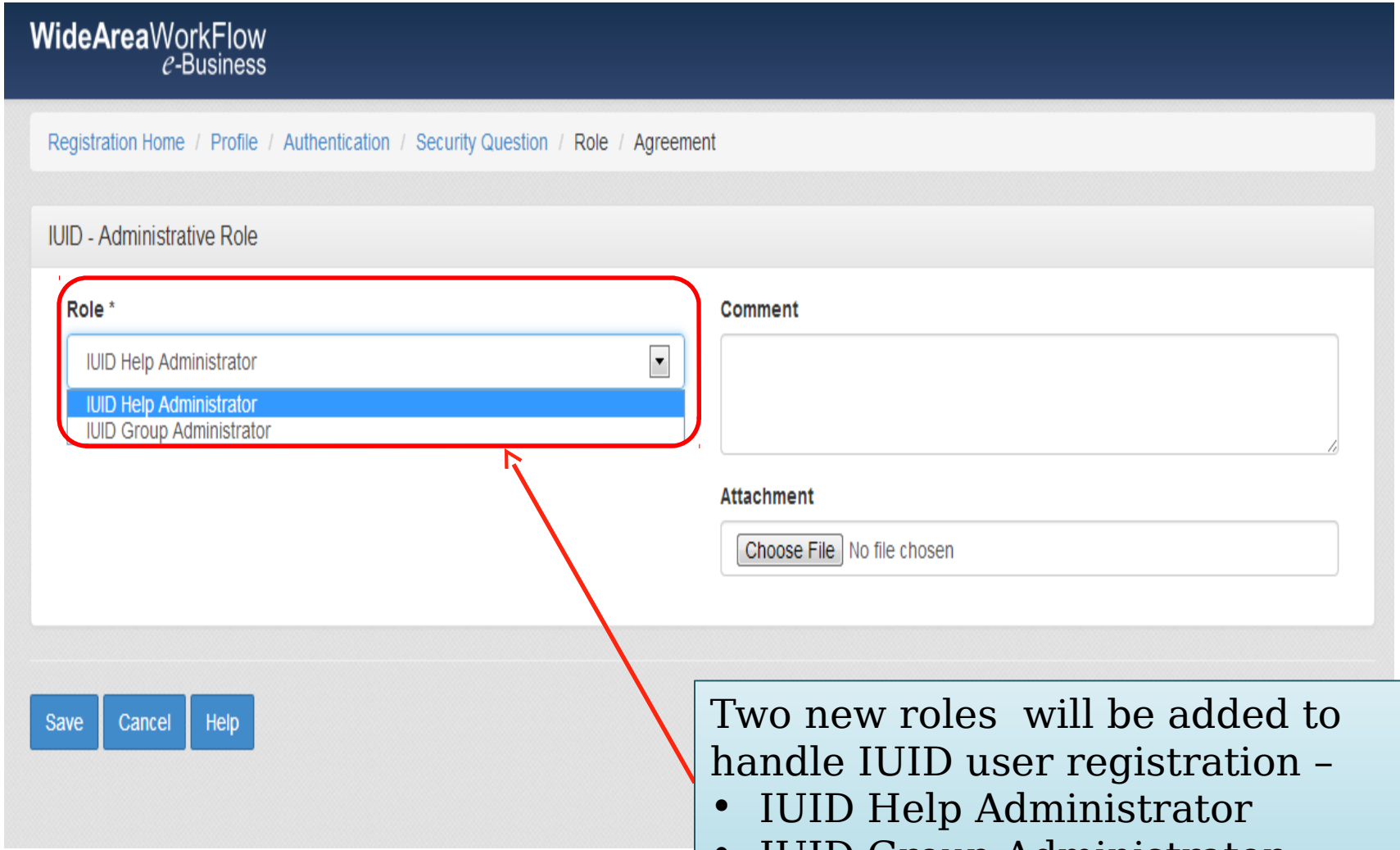
Comment

Attachment

Choose File No file chosen

Save Cancel Help

Registration – Add IUID Administrative Role



Two new roles will be added to handle IUID user registration –

- IUID Help Administrator
- IUID Group Administrator

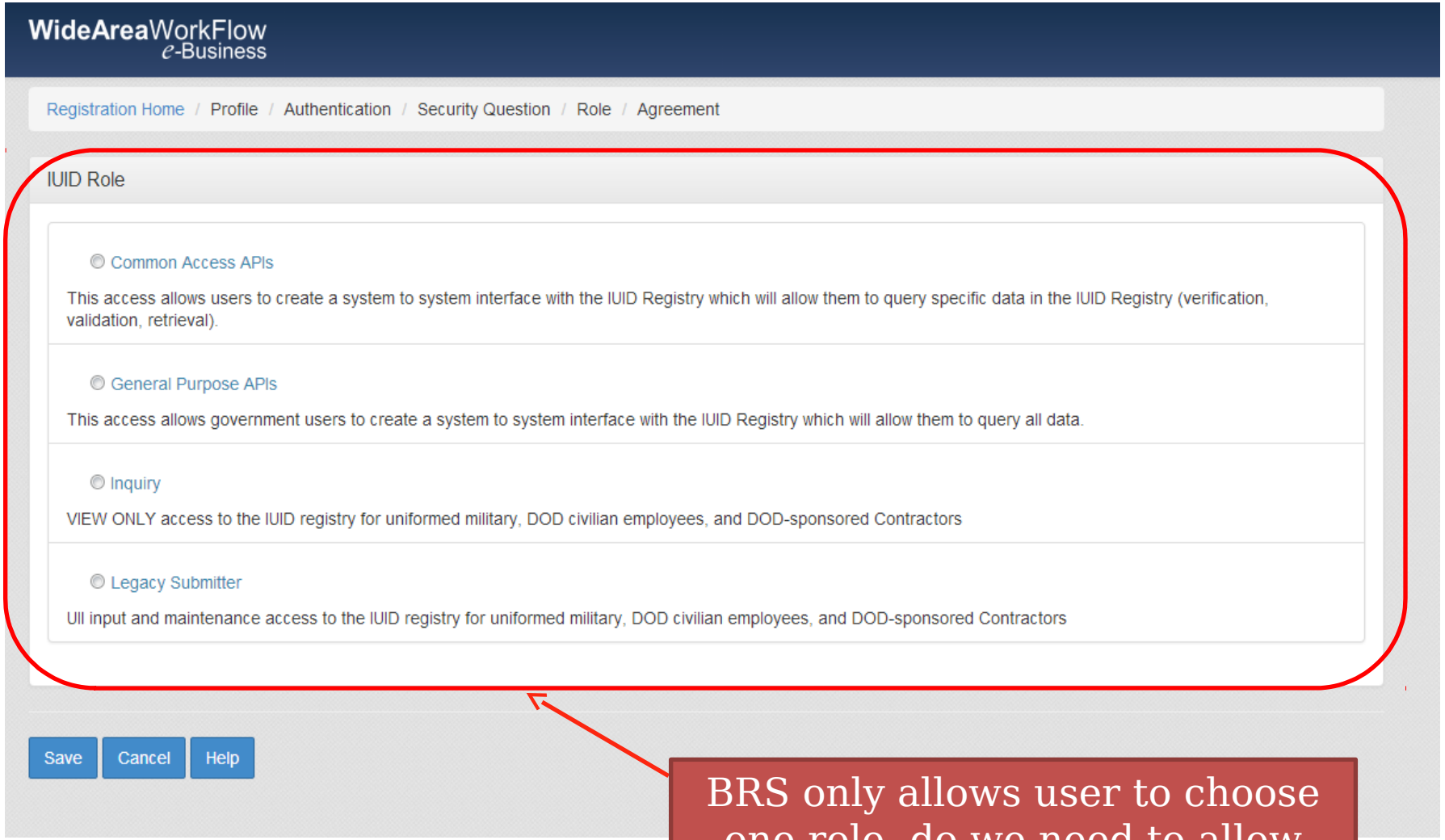
Registration – Add IUID Role

The following table shows which type of roles are allowed for Vendor, Government and Government Support Contractor.

Role	Vendor	Government	Government Support Contractor
General Purpose API	Allowed	Allowed	Allowed
Common Access API	Allowed	Allowed	Allowed
Inquiry	N/A	Allowed	Allowed
Legacy Submitter	N/A	Allowed	Allowed
Contractor	Allowed	N/A	N/A

Design Review

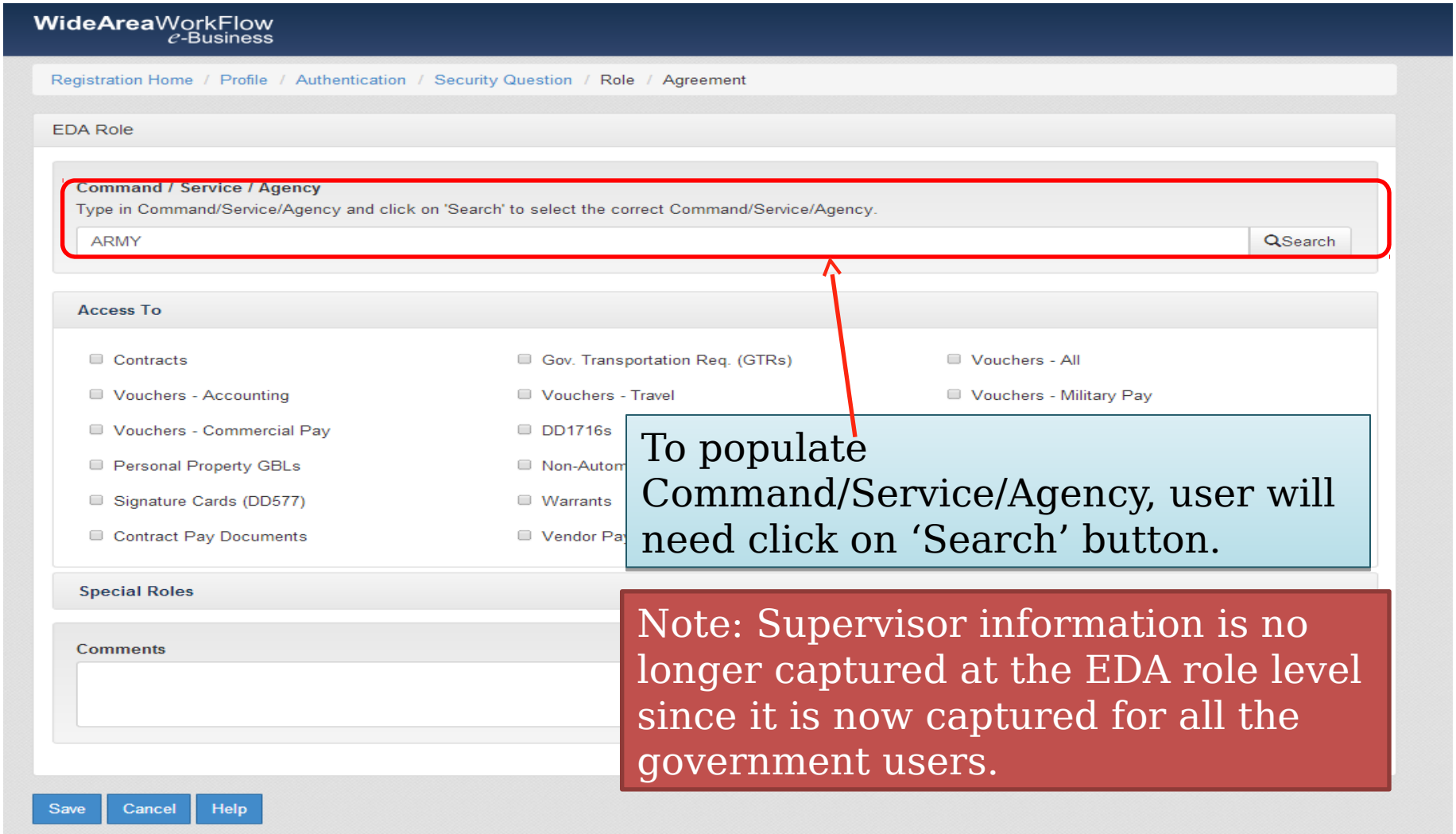
Registration – Add IUID Role



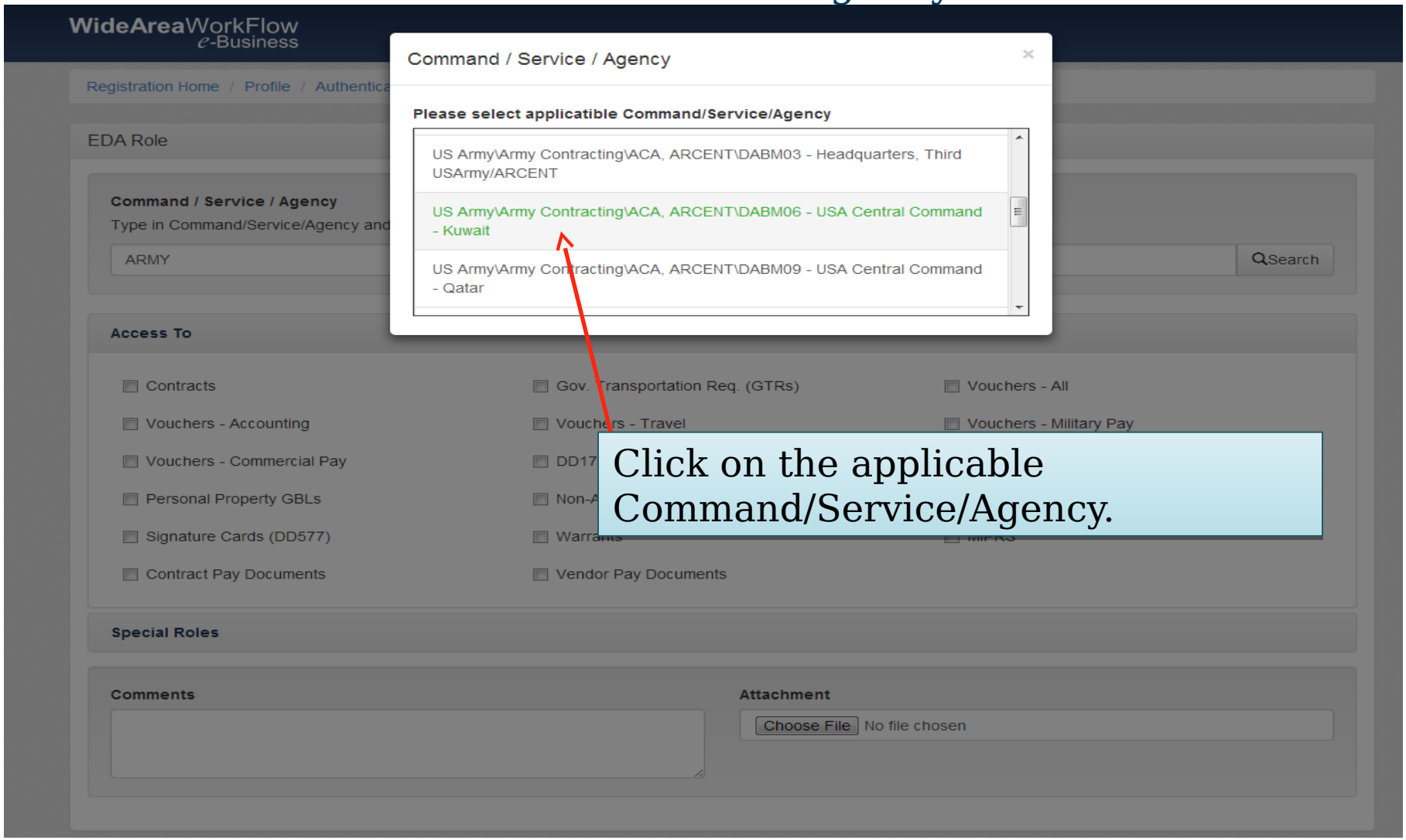
BRS only allows user to choose one role, do we need to allow user to select multiple roles?

Design Review

Registration – Add EDA Role

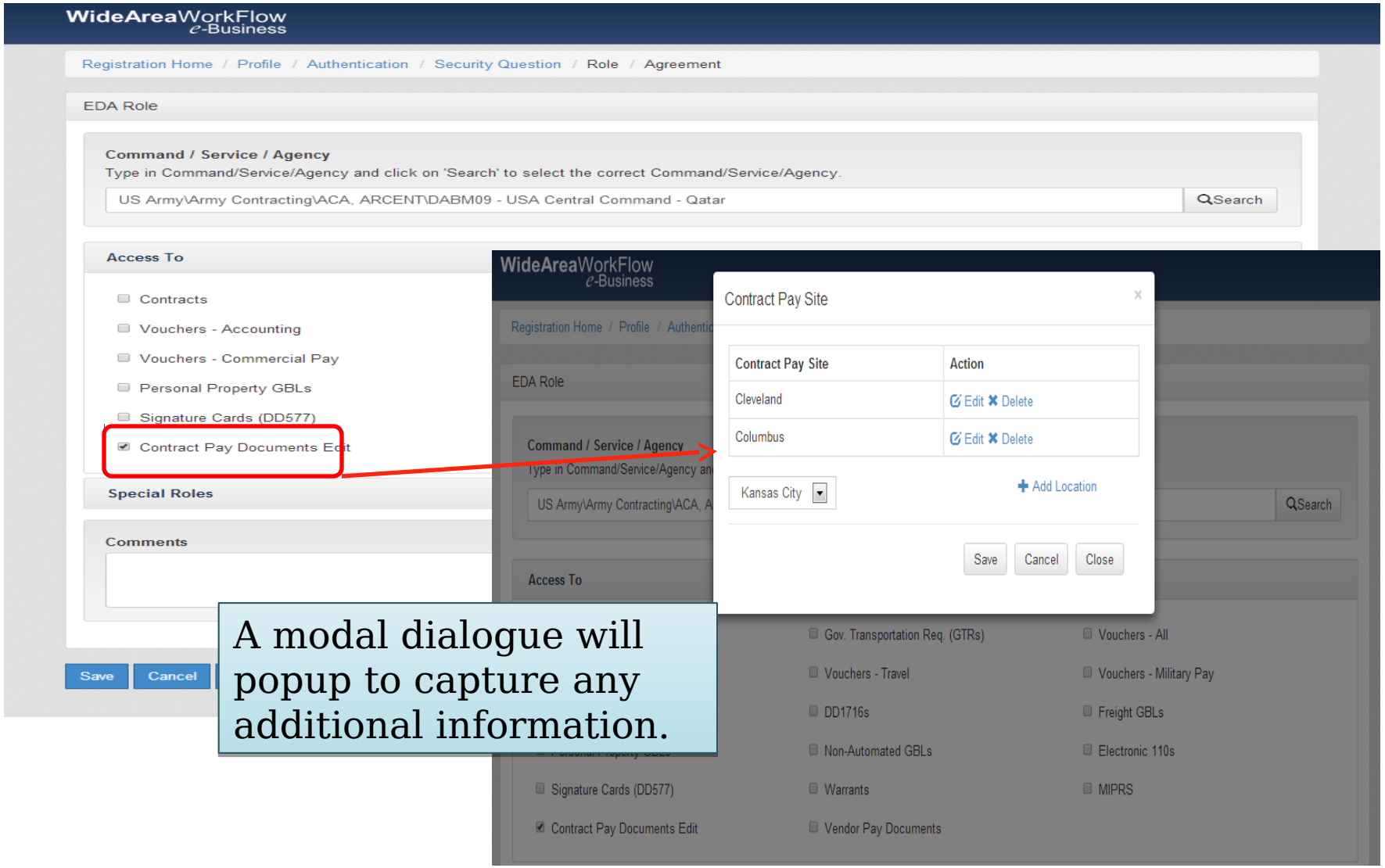


Registration – EDA - Command/Service/Agency



Design Review

Registration – EDA – Capturing Additional Information



A modal dialogue will popup to capture any additional information.

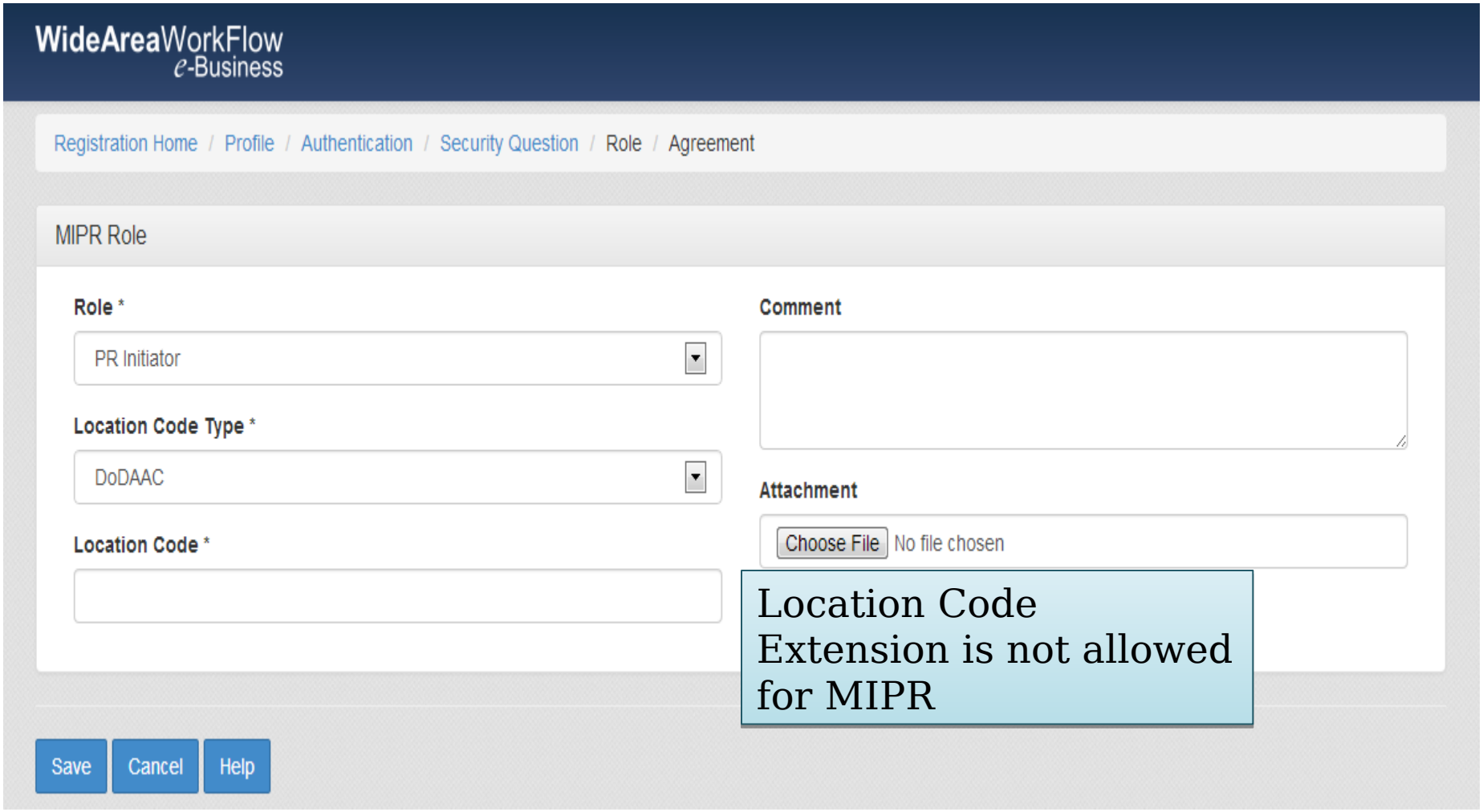
Registration – Add MIPR Role

The following table shows which type of roles are allowed for Government and Government Support Contractor.

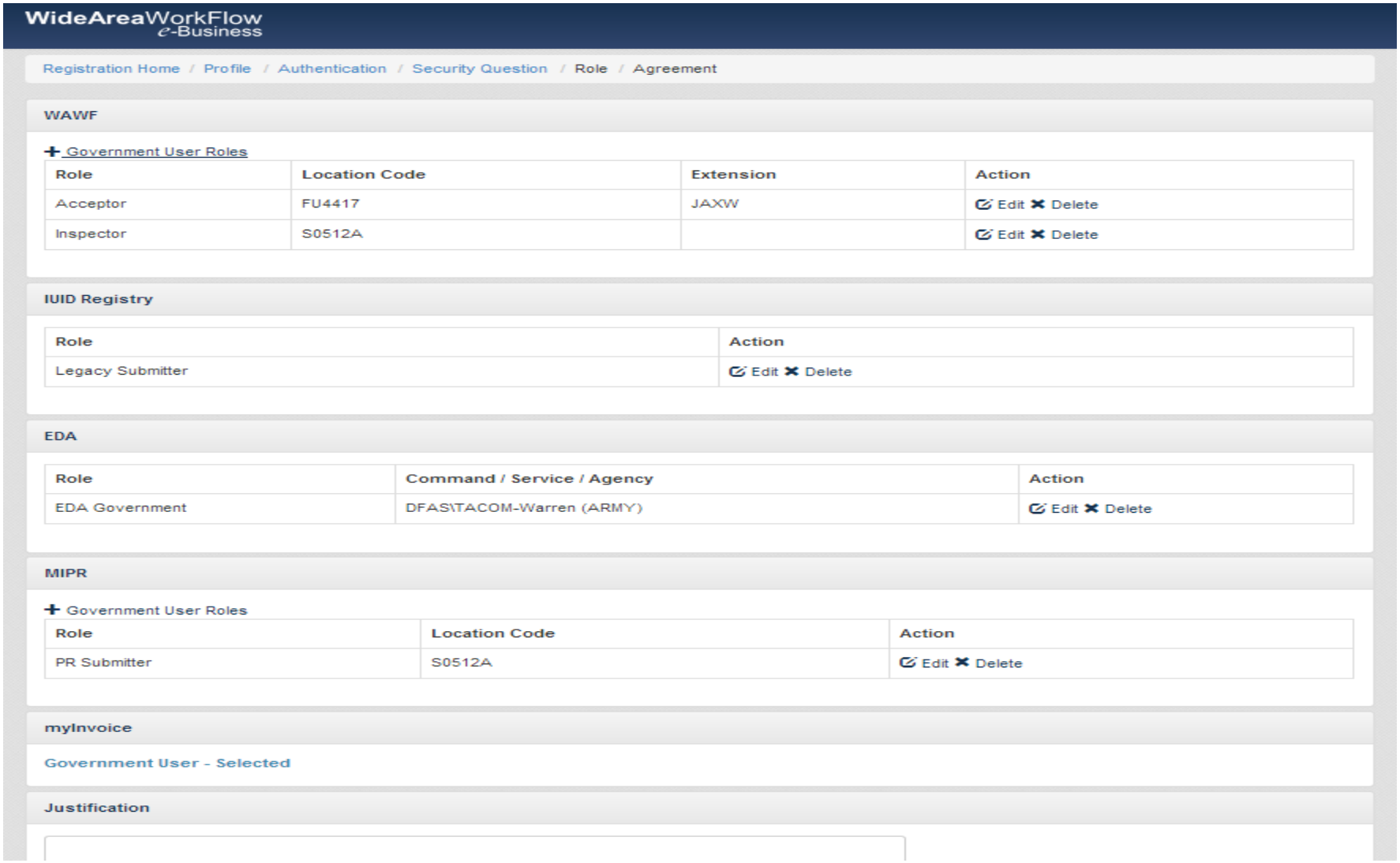
Role	Government	Government Support Contractor
PR Admin	Allowed	Allowed
PR Initiator	Allowed	Allowed
PR Submitter	Allowed	N/A
PR FM Reviewer	Allowed	Allowed
PR Financial Manager	Allowed	N/A
PR Submission Approver	Allowed	N/A
PR Acceptor Reviewer	Allowed	Allowed
PR Acceptor	Allowed	N/A
PR View Only	N/A	N/A

Design Review

Registration – Add MIPR Role



Registration – Role Summary – After adding all the roles



WideAreaWorkFlow
e-Business

Registration Home / Profile / Authentication / Security Question / Role / Agreement

WAWF

+ Government User Roles

Role	Location Code	Extension	Action
Acceptor	FU4417	JAXW	Edit Delete
Inspector	S0512A		Edit Delete

IUID Registry

Role	Action
Legacy Submitter	Edit Delete

EDA

Role	Command / Service / Agency	Action
EDA Government	DFAS\TACOM-Warren (ARMY)	Edit Delete

MIPR

+ Government User Roles

Role	Location Code	Action
PR Submitter	S0512A	Edit Delete

myInvoice

Government User - Selected

Justification

Design Review

Registration – Agreement

Wide Area Workflow

STATEMENT OF ACCOUNTABILITY

- (2) Any officer or employee of any agency who willfully maintains a system of records without meeting the notice requirements of subsection (e) (4) of this section shall be guilty of a misdemeanor and fined not more than $5,000.
- (3) Any person who knowingly and willfully requests or obtains any record concerning an individual from an agency under false pretenses may be found guilty in a court of law of a misdemeanor and fined not more than $5,000.

- If you have any questions or comments about the information presented here, please contact the Service Desk.

User's Acknowledgement of Standard Agreement, Security and Privacy Training

By signing this document, you acknowledge and consent that when you access Department of Defense (DoD) information systems:

- I have read and consent to the terms in the Standard Mandatory Notice Consent Provision For All DoD Information System User Agreements (Standard Agreement Training).
- I have read and consent to the terms in the System Security Rules of Behavior (ROB)/Acceptable Use Policy (AUP) Training.
- I have read and consent to the terms in the Privacy Rules of Behavior (ROB)/Acceptable Use Policy (AUP) Training.
- I also agree to follow the standard agreement and these rules as a condition of being granted system access.

I understand that I may be subject to civil, criminal or administrative action for failure to follow the DoD Standard User Agreement, and the System Security and Privacy Rules of Behavior (ROB) / Acceptable Use Policy (AUP) applicable to me.

Signature Date

2013/07/07

DoD Component/Office *

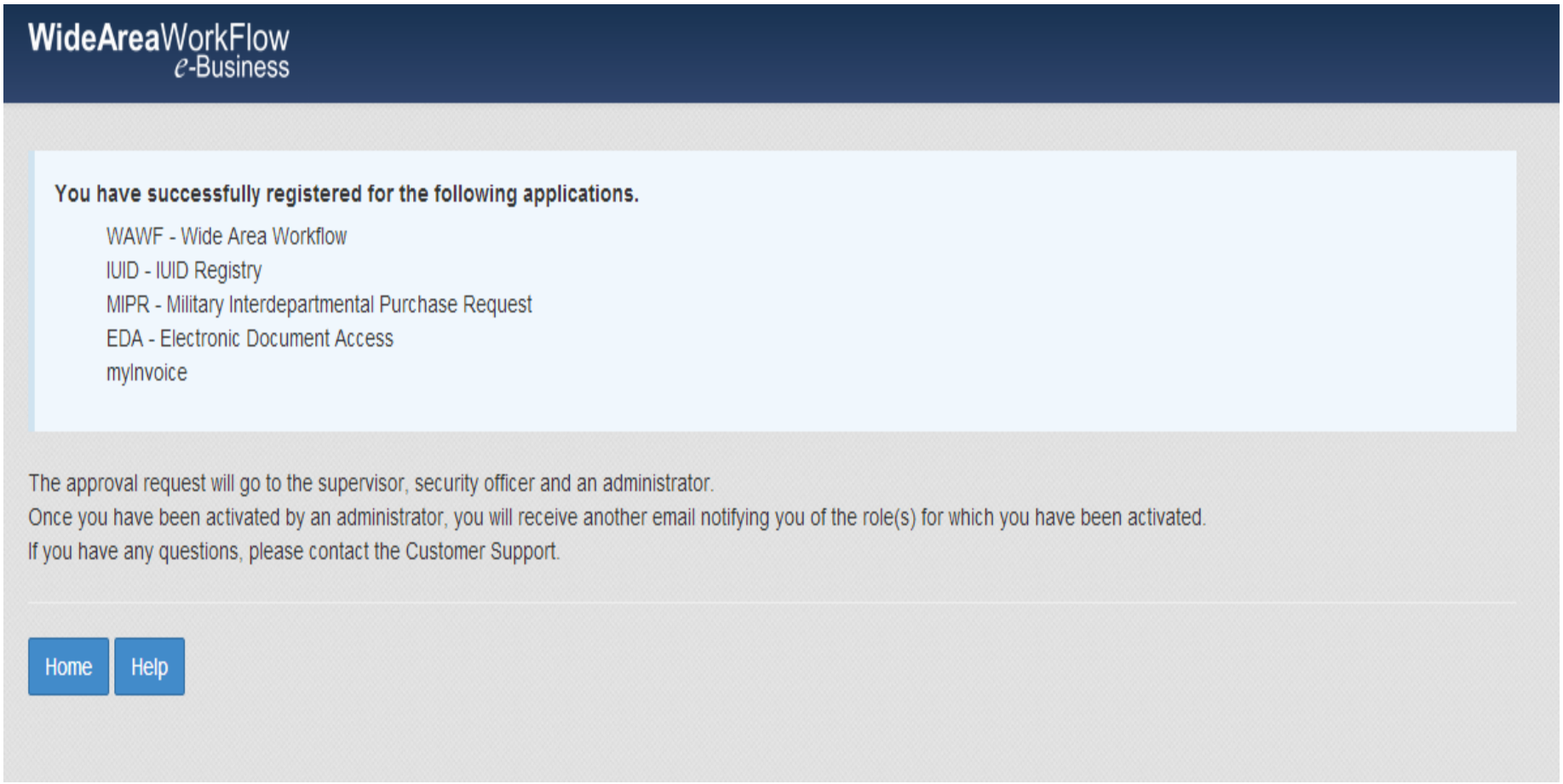
DLA

I accept the System User Agreement and Rules of Behavior / Acceptable Use Policy.

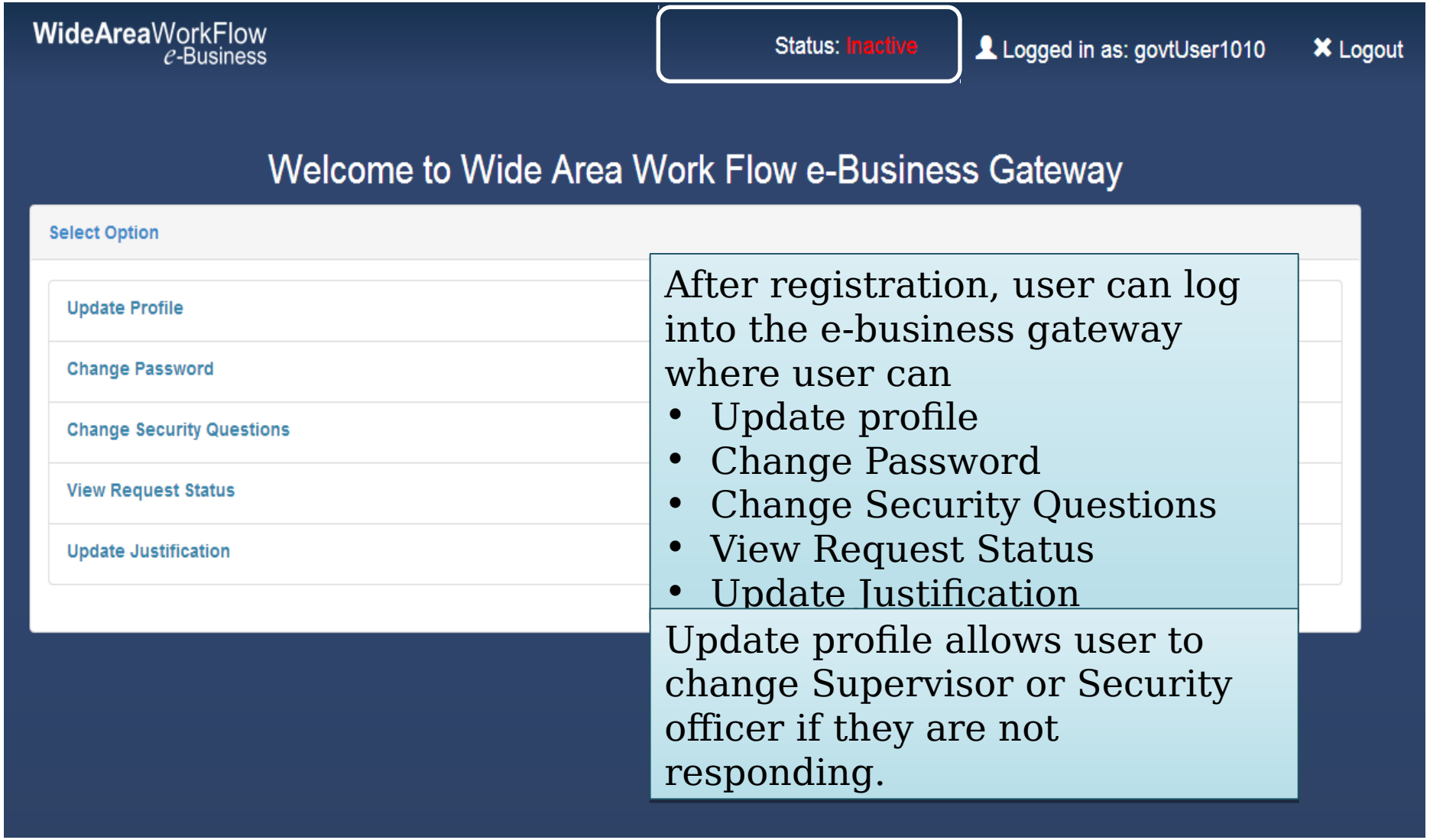
Signature

Previous Help

Registration – Success



User – Registered but NOT Active

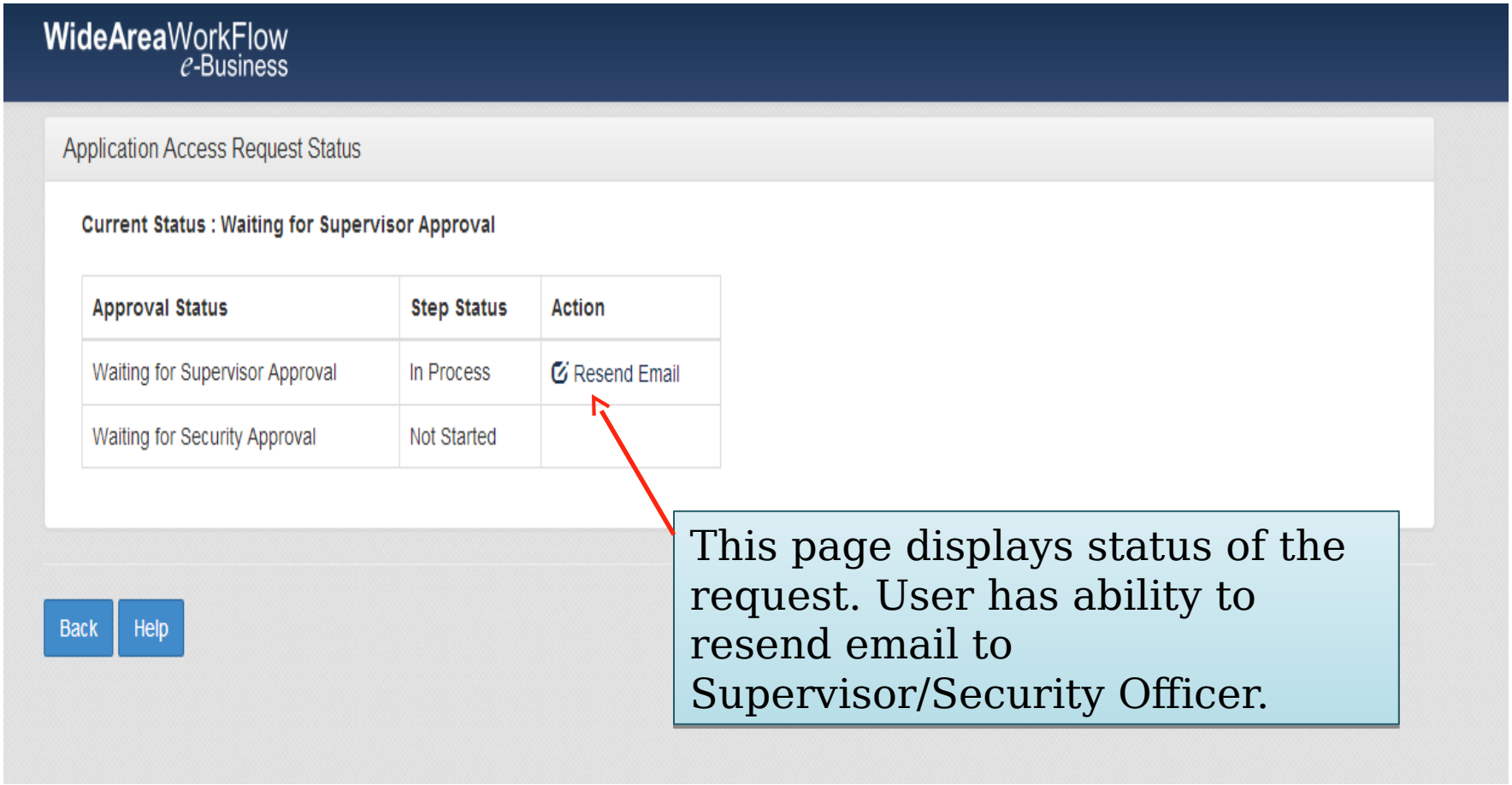


After registration, user can log into the e-business gateway where user can

- Update profile
- Change Password
- Change Security Questions
- View Request Status
- Update Justification

Update profile allows user to change Supervisor or Security officer if they are not responding.

User – View Request Status



Email to the registrants Supervisor

From: wawf@dla.mil
To: john.doe@dla.mil
Sent: Monday, September 2, 2013 9:31 PM
Subject: Approve Access Request - Supervisor

Bill Gates has requested access to the following applications :

- UID
  - Legacy Submitted
- WAWF
  - Acceptor (FU4417
  - Inspector (S0512A
- MIPR
  - PR Submitter(S05
- EDA
  - EDA Government(
- myInvoice

Your approval as the supervisor is re
You have 72 hours, at that point the link below will expire. If we get no response a follow up email will be sent to you with a new link.
If you do not respond to either this email or the follow up email, Bill Gate's request for access will be rejected.

Please click on the link below and follow the steps provided to approve or deny the request.
https://wawf.eb.mil/portal/electrictSign?token=559&k2=9efac90ca98b4d35

- Supervisor clicks on this link to Approve/Deny Registration.
- This link expires in 72 hours.
- The application will capture the signature of the supervisor using the one time authentication token provided in the link.

Supervisor – Approve/Reject Application Request – Part I

WideAreaWorkFlow *e*-Business

Applicant Requesting Access
Bill Gates

795 Folsom Ave, Suite 600
San Francisco, CA 94107
P: (123) 456-7890

Justification
I need access to the APIs for testing purpose.

IUID Application

Action	Role
(•) Approve ( ) Reject	Inquiry Access

WAWF Application

Action	Role	Location Code/Ext.
(•) Approve ( ) Reject	Acceptor	S0512A/HH20
( ) Approve (•) Reject	Inspector	FU4417

EDA Application

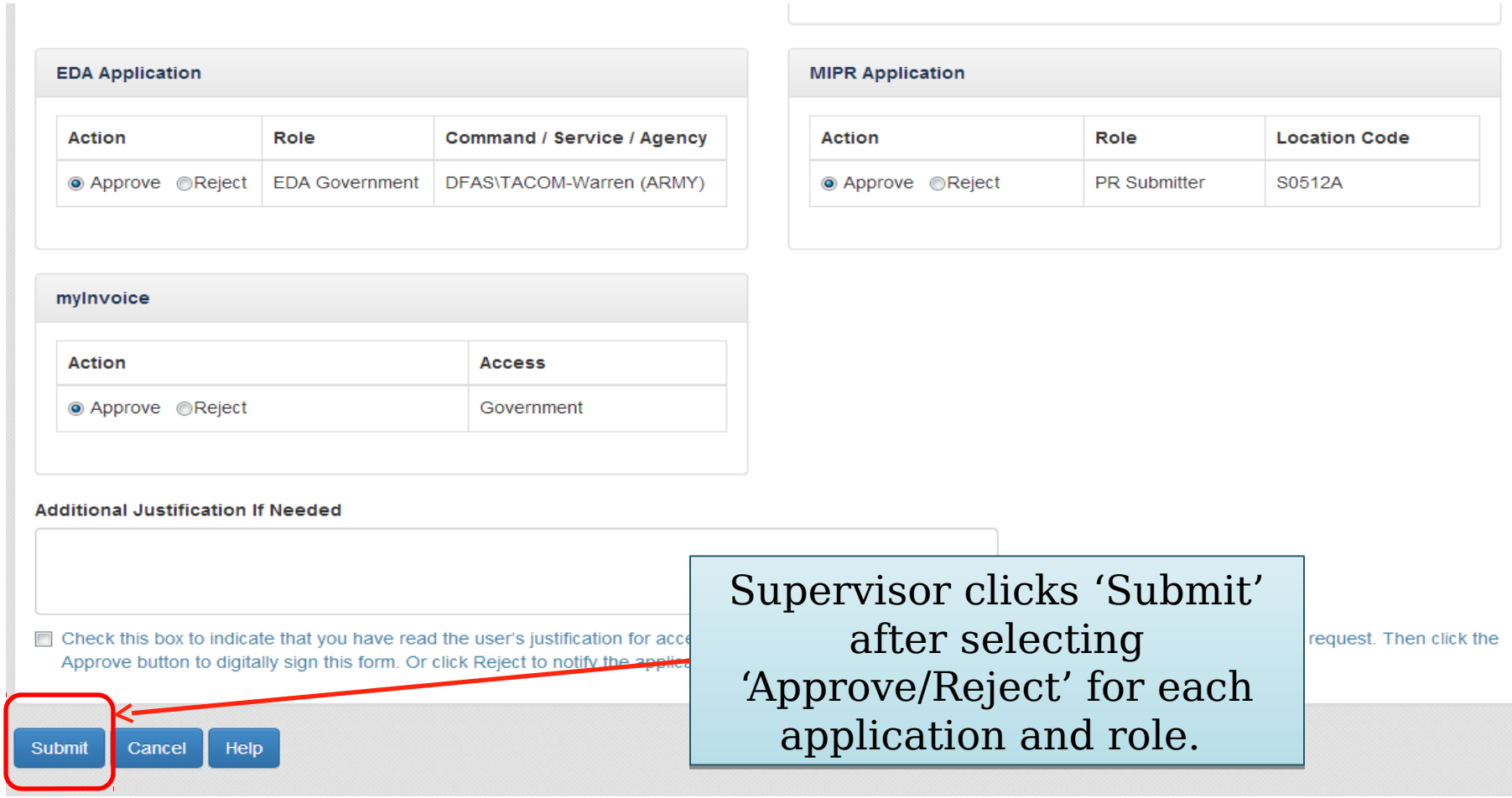
Action	Role	Command / Service / Agency
(•) Approve ( ) Reject	EDA Government	DFAS\TACOM-Warren (ARMY)

MIPR Application

Action	Role	Location Code
(•) Approve ( ) Reject	PR Submitter	S0512A

Supervisor does NOT have to be a registered WAWF user.

Supervisor – Approve/Reject Application Request – Part II



Supervisor clicks 'Submit' after selecting 'Approve/Reject' for each application and role.

Design Review

Security Officer Email– Approve/Reject Application Request – Part I

WideAreaWorkFlow *e*-Business

Security Approval/Denial for Application Request

Please review the applicant's information and enter the required security information click the Approve button.

Security Officer does NOT have to be a registered WAWF user.

Applicant Requesting Access
Bill Gates

CACI, Inc.
795 Folsom Ave, Suite 600
San Francisco, CA 94107
P: (123) 456-7890

Justification
I need access to the APIs for testing purpose.

IUID Application

Action	Role
○ Approve ○ Reject	Inquiry Access

WAWF Application

Action	Role	Location Code/Ext.
○ Approve ○ Reject	Acceptor	S0512A/HH20

EDA Application

Action	Role	Command / Service / Agency
○ Approve ○ Reject	EDA Government	DFAS\TACOM-Warren (ARMY)

MIPR Application

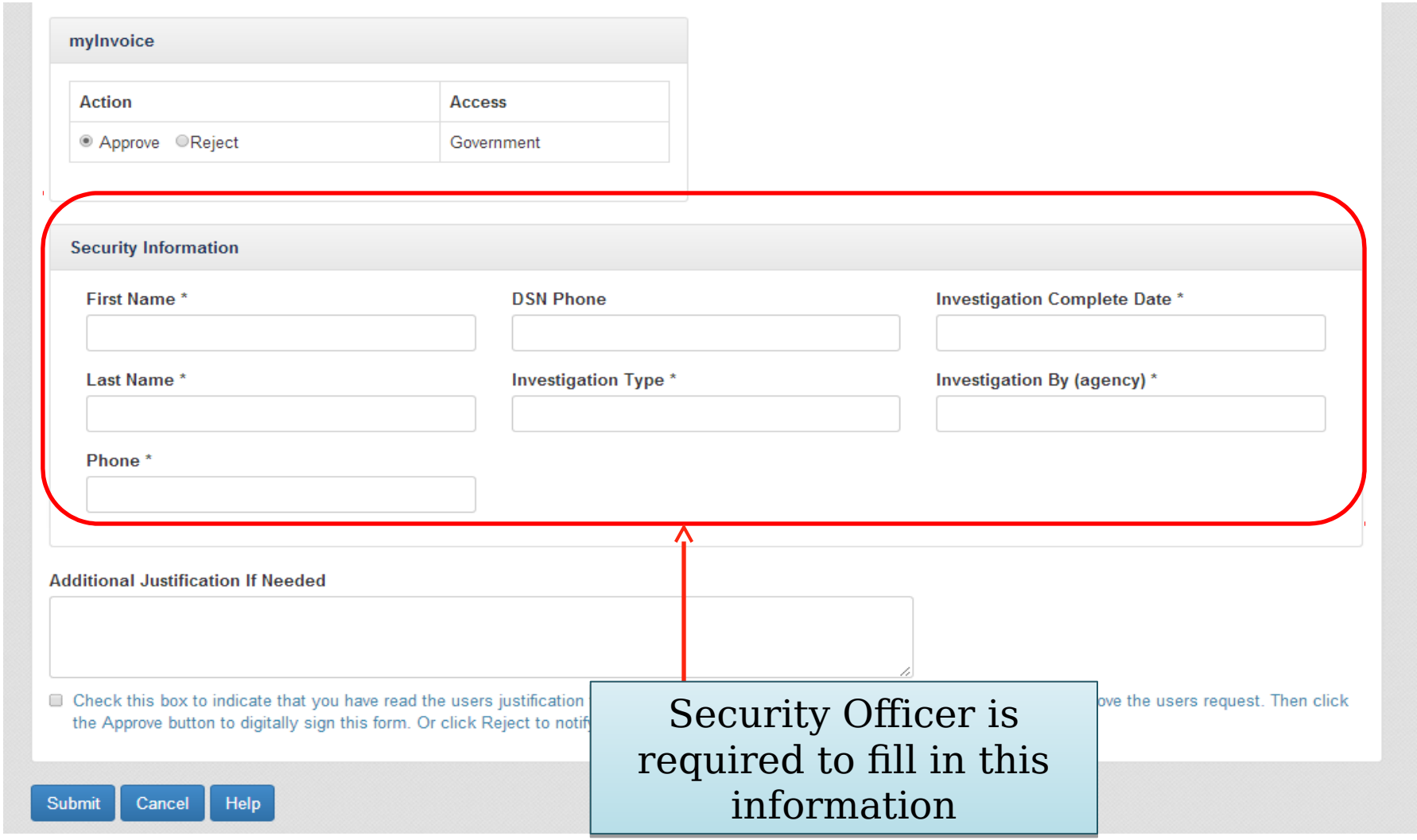
Action	Role	Location Code
○ Approve ○ Reject	PR Submitter	S0512A

myInvoice

Action	Access
○ Approve ○ Reject	Government

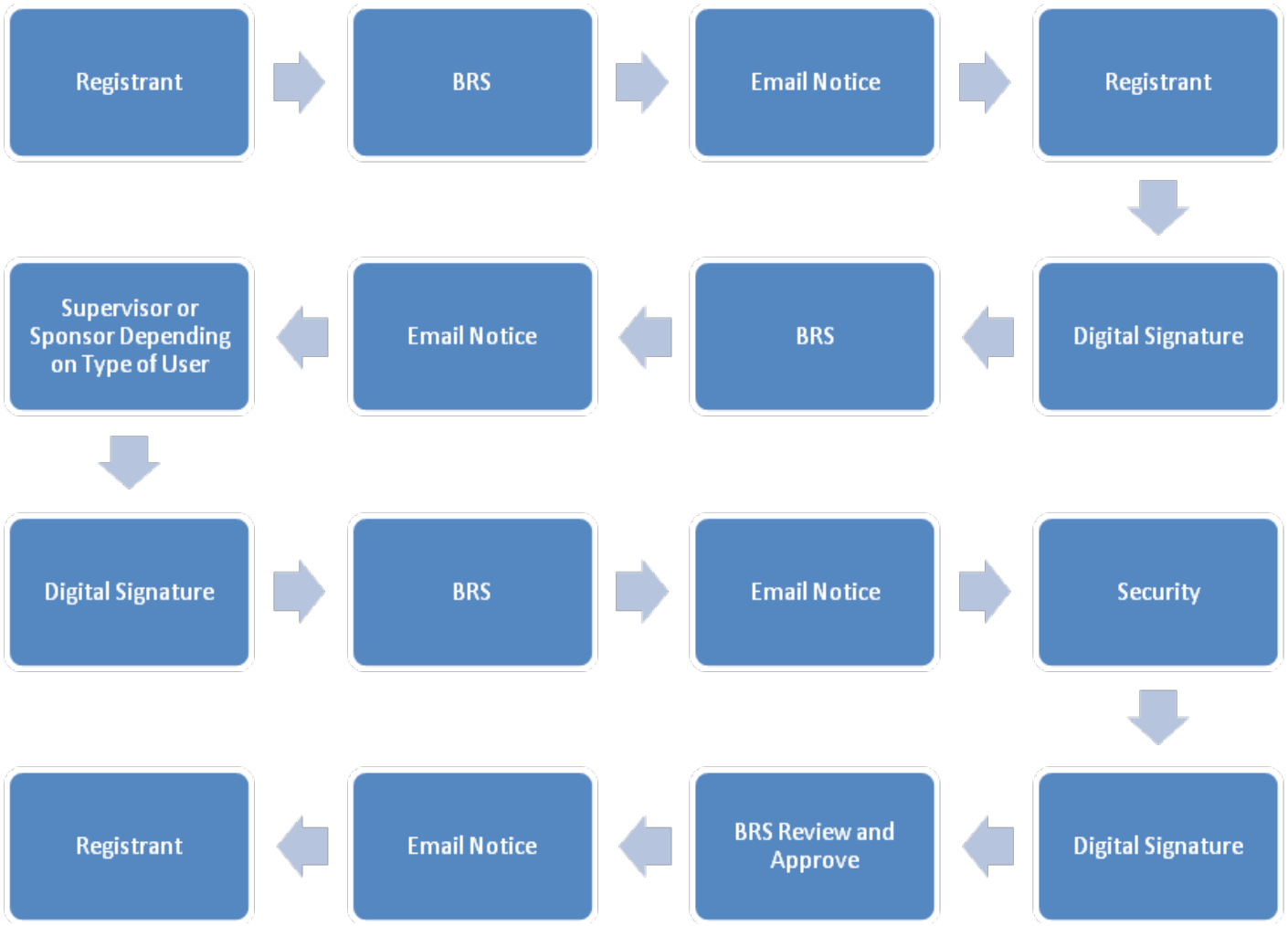
Only the roles approved by the Supervisor will be displayed to the Security Officer.

Security Officer Email – Approve/Reject Application Request – Part II



Security Officer is required to fill in this information

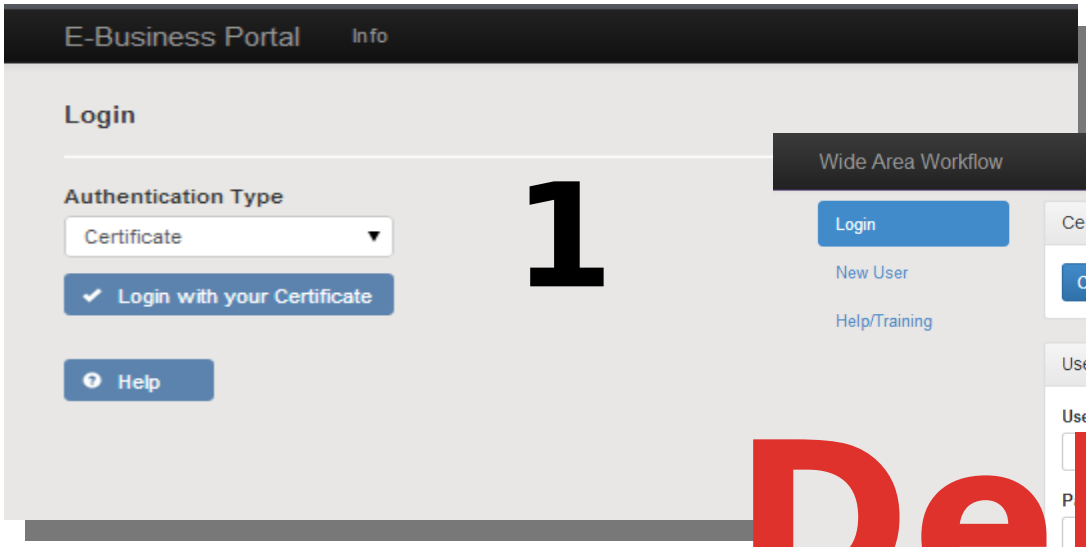
Current BRS System Process Flow



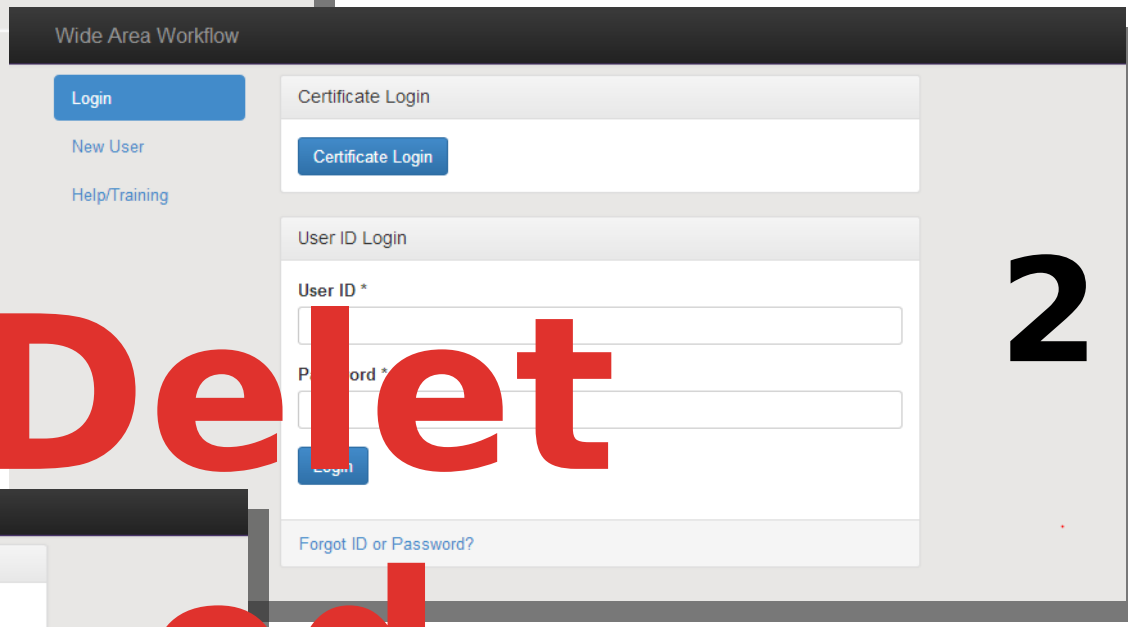
Wide Area Workflow e-Business Registration Flow

Design Review

Web Change – Pre-Logon – Choose One

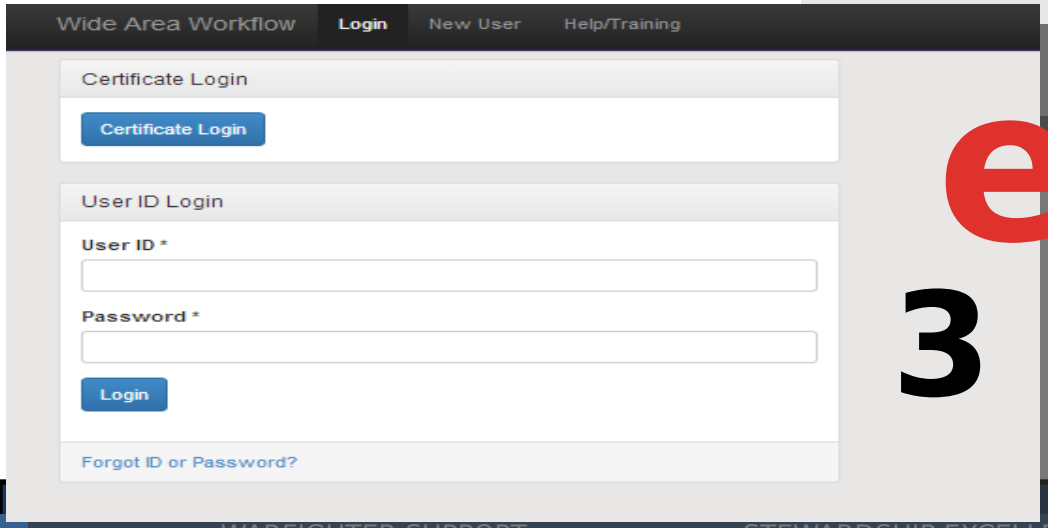


1



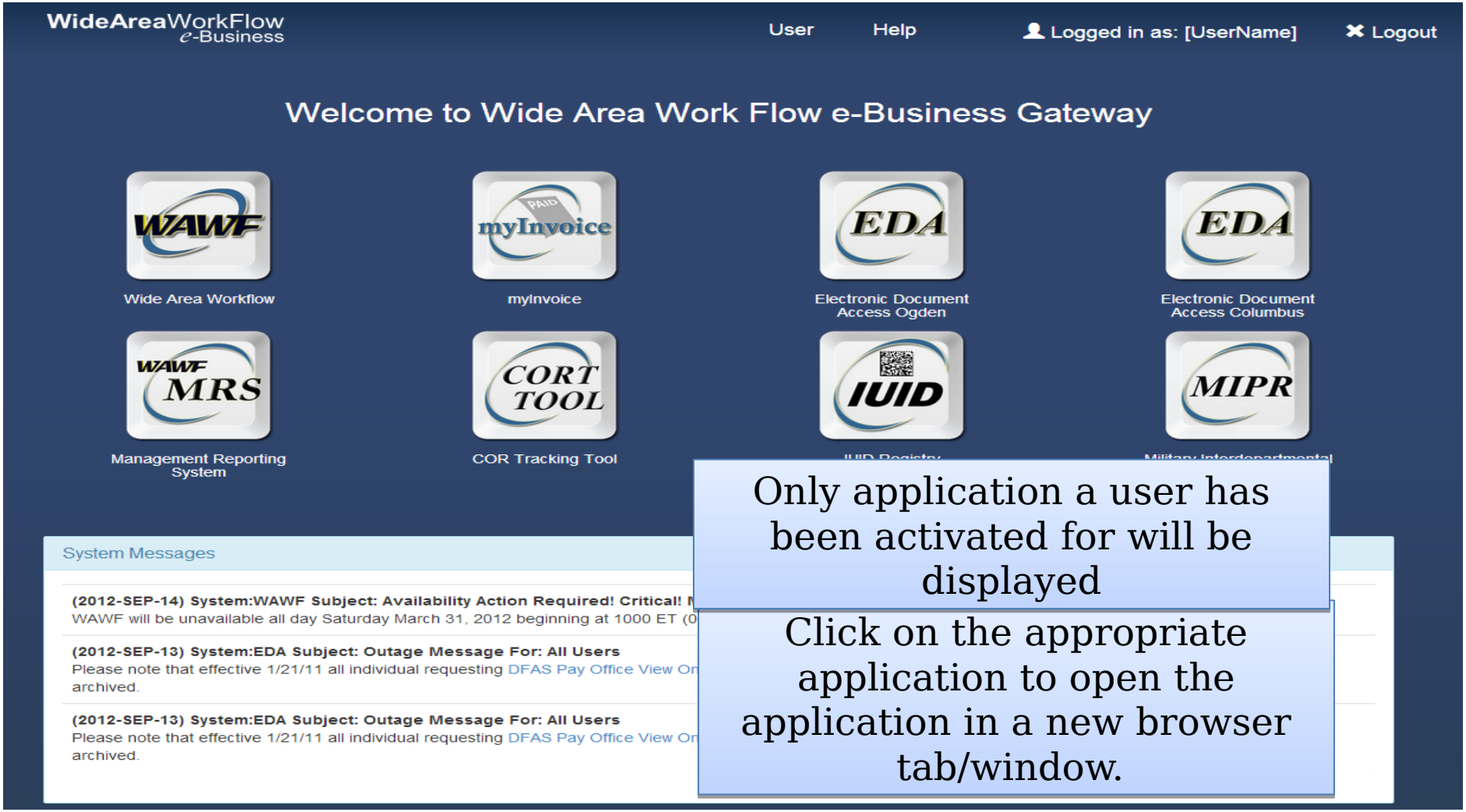
2

Deleted



3

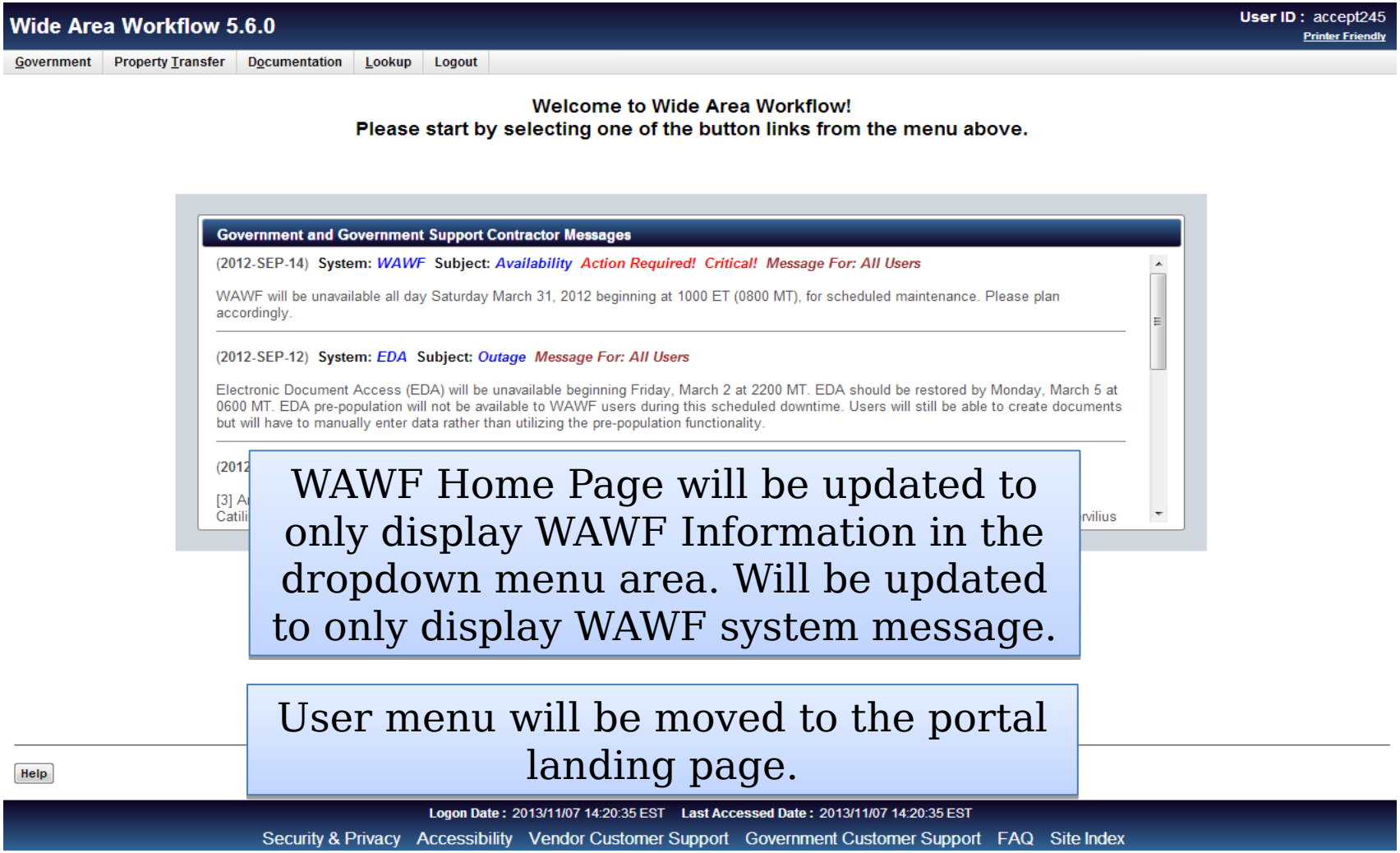
Post Logon – Portal Landing Page



Only application a user has been activated for will be displayed

Click on the appropriate application to open the application in a new browser tab/window.

WAWF – after clicking WAWF ICON



Existing Users

- When an existing user updates user profile information, the application will give the user an option to kick off the DD2875 process (Modification Request). User will NOT be forced to kick off DD2875 Modification Process.

- The current functionality in Wide Area Workflow is to allow Group Admin or System Admin to update user profile and role information. How does DD2875 Modification process work in that scenario? Do we want to prohibit Group Admin or System Admin from making changes to user profile and role information?

Annual Revalidation for Users

- The application will require users to revalidate their need to access yearly.
- The application will send out a reminder email to the users to revalidate user profile information.
- This process will be similar to the initial DD2875 process where it would require approval from Supervisor and Security Officer.
- User's access will be blocked if the revalidation is not complete within 30 days.

WAWF – DD2875 View

Group | User | Role | Location | Document | Tables | History | Reports | Standard | Web | SYSUID | Misc. | Exploder | Portal | Exit

WAWF Role Information

Roles Found: 6 **Role Status:** CURRENT

Item	UserId	First Name	Last Name▲	Role	Group Name	Location Code	Extension	Contract Number	Delivery Order	Contract Expiration Date	Registered	Active	Comment	Attach	DD 2875	DD 577	GAM Letter	Government Employee	Actions
1	lesleyGov	Lesley	Hays	Acceptor	HURLBURT	FU4417					2010/08/04	Y	Y	N	Review Required			N	Add | View
2	lesleyGov	Lesley	Hays	Government Receiver	HURLBURT	FU4417					2010/11/02	Y	Y	N	Review Required				Add | View
3	lesleyGov	Lesley	Hays	Government Receiver View Only	HURLBURT	FU4417					2010/11/02	Y	Y	N	Review Required				Add | View
4	lesleyGov	Lesley	Hays	Inspector	HURLBURT	FU4417					2010/08/04	Y	Y	N	Review Required				Add | View
5	lesleyGov	Lesley	Hays	Local Processing Office	HURLBURT	FU4417					2010/08/31	Y	Y	N	Review Required	Review Required		N	Add | View
6	lesleyGov	Lesley	Hays	Local Processing Office Reviewer	HURLBURT	FU4417					2011/02/21	Y	Y	N	Review Required				Add | View

10 Resize

Data Table

6 items found, displaying 1 - 6.

Click the 'Add' link in the Actions column to add a new role.
Click the 'View' link in the Actions column to view comments and attachments for the role.
Click the 'Activation' link to go to the role activation page.
Click the 'Return' link to return to the previous page.

Activation Return

1. Administrators will now have the ability to view the DD2875.

WAWF – DD2875 View: Part 1

1. Part 1 of the DD2875.

System Authorization Access Request (SAAR)

Authority: Executive Order 10450, 9397; and Public Law 99-474, the Computer Fraud and Abuse Act.
Principal Purpose: To record names, signatures, and other identifiers for the purpose of validating the trustworthiness of individuals requesting access to Department of Defense (DoD) systems and information. NOTE: Records may be maintained in both electronic and/pr paper form.
Routine Uses: None.
Disclosure: Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of this request.

Type of Request	Date (YYYYMMDD)
X Initial Modification Deactivate User ID_____	20130701
System Name (Platform or Applications)	**Location (Physical Location of System)**
WAWF	DISA DECC Ogden

Part 1 (To be completed by Requestor)

1. Name (Last, First, Middle Initial)	2. Organization
Hays, Lesley, B.	CACI, Inc
3. Office Symbol/Department	**4. Phone (DSN or Commercial)**
09D	904-867-5309
5. Official E-Mail Address	**6. Job Title and Grade/Rank**
wawf@caci.com	Software Developer

7. Official Mailing Address	8. Citizenship	9. Designation of Person
50 N. Laura St. Jacksonville, FL 32202	X US FN Other	Military Civilian X Contractor

10. IA Training and Awareness Certification Requirements (Complete as required for user or functional level access.)

X I have completed Annual Informaion Awareness Training Date (YYYYMMDD) 2013/07/01

11. User Signature	12. Date
Lesley Hays	20130905

WAWF – DD2875 View: Part 2

1. Part 2 of the DD2875.

Part 2- Endorsement of Access by Information Owner, User Supervisor, or Government Sponsor
(If individual is a contractor- provide company name, contract number, and date of contract expiration in Block 16.)

13. Justification for Access

Need access ASAP.

14. Type of Access Required:

X Authorized Privileged

15. User Requires Access to:

X Unclassified Classified (Specify category) Other

16. Verification of Need to Know	16a. Access Expiration Date (Contractors must specify Company Name, Contract Number, Expiration Date.)
I certify that this user requries access as requested	

17.Supervisor Name	18. Supervisor Signature	19. Date (YYYYMMDD)
Bill Gates	Gates. B	20130805

20. Supervisor's Organization/Department	20a. Supervisor's Email Address	20b. Phone Number
Machinary	billgates@boeing.com	

21. Signature of Information Owner	21a. Phone Number	21b. Date (YYYYMMDD)

22. Signature of IAO or Appointee	23. Organization Department	24. Phone Number	25. Date (YYYYMMDD)

26. Name (Last, First, Middle Initial)

27. Optional Information (Additional Information)

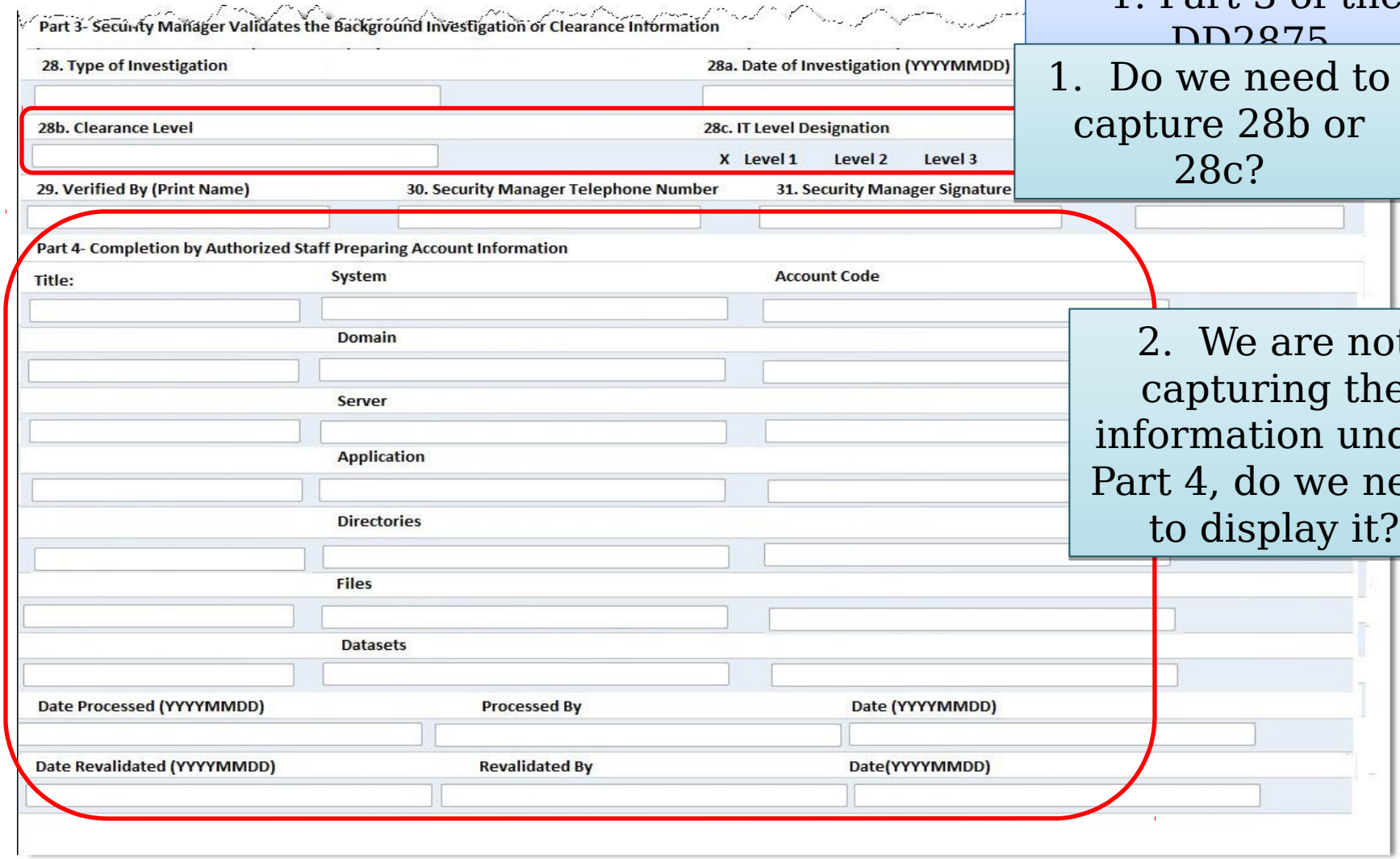
Contract Number:
Task Order:
Expiration Date

WAWF – DD2875 View: Part 3

1. Part 3 of the DD2875

1. Do we need to capture 28b or 28c?

2. We are not capturing the information under Part 4, do we need to display it?



Transactional Database Changes

- Add the following fields to the USER_PROFILES table
  - Citizenship
  - Designation
  - Annual IA Training Date

- Create a lookup table to store the list of the valid Citizenship values
- Create a lookup table to store the list of the valid Designation values

- Create a new table for Supervisor Information
  - First Name
  - Last Name
  - Title
  - Phone Number
  - DSN Number
  - Email Address
  - User Id
  - Create Date
  - Update Date

Transactional Database Changes

- Create a new table for Agency Information
  - Agency Name
  - Address
  - City
  - State
  - Zip
  - Country
  - Official Symbol
  - Organization
  - User Id
  - Create Date
  - Update Date

- **Question**: On slide 7 there is a drop down for the Agency Name – Can we get this data from the BRS system?

Transactional Database Changes

- Create a new table for the Security Officer Information
  - Security Email
  - User Id
  - Create Date
  - Update Date

- Create a new table for Company
  - Company Name
  - Address
  - City
  - State
  - Zip
  - Country
  - User Id
  - Create Date
  - Update Date

Transactional Database Changes

- Create a new table for the Sponsor Data
  - Agency Name
  - Office Symbol
  - Organization
  - POC First Name
  - POC Last Name
  - POC Email Address
  - POC Phone Number
  - POC Fax Number
  - POC DSN Number
  - POC DSN Fax Number
  - Sponsor Address
  - Sponsor City
  - Sponsor State
  - Sponsor Country
  - Contract Number
  - Contract Expiration Date

Transactional Database Changes

- Create the following new roles for the IUID registry registration:
  - IUID Help Administrator
  - IUID Group Administrator
  - General Purpose API Use – Government Users
  - General Purpose API Use – Vendors
  - IUID View Only (Inquiry)
  - Legacy Submitter
  - Contractor

- Create the following new roles for the MyInvoice registration:
  - MyInvoice Vendor
  - MyInvoice Government

Transactional Database Changes

- Create the following new roles for the MIPR registration:
  - PR Admin
  - PR Initiator
  - PR Submitter
  - PR FM Reviewer
  - PR Financial Manager
  - PR Submission Approver
  - PR Acceptor Reviewer
  - PR Acceptor
  - PR View Only

Transactional Database Changes

- Create a new table for IUID Access
  - User Id
  - Role Type (DCMA, Common Access API…)
  - Location Code
  - Location Type Code
  - Extension
  - Status
  - Create Date
  - Update Date
  - Comment Indicator
  - Attachment Indicator
  - Justification

Question: For UID Access do these users require to be signed up against a DoDAAC or CAGE code? If no, which roles do not require a DoDAAC or CAGE code?

Transactional Database Changes

- Create a new table for MIPR Access
  - User Id
  - Role
  - Location Code
  - Location Type Code
  - Status
  - Create Date
  - Update Date
  - Comment Indicator
  - Attachment Indicator
  - Justification

Transactional Database Changes

- Create a new table for MyInvoice Access
  - User Id
  - Role
  - Status
  - Create Date
  - Update Date
  - Comment Indicator
  - Attachment Indicator
  - Justification

Transactional Database Changes

- Create a new table for MyInvoice Access
  - User Id
  - Role Type Government or Vendor
  - Status
  - Create Date
  - Update Date
  - Attachment In
  - Justification

- Create a new table for Security Officer/Clearance Information
  - First Name
  - Last Name
  - Phone Number
  - DSN Number
  - Investigation Type
  - Investigation Completion Date
  - Investigation By Agency

Design Review

Transactional Database Changes

- All users, IUID, MyInvoice, EDA and WAWF will be inactivated and archived under the DR 1053 functionality being implemented in 5.5
- Create a database utility to Block a user's access will if the revalidation is not complete within 30 days.

Reporting Database Changes

- Add the following fields to the USER_PROFILES table
  - Citizenship
  - Designation
  - Annual IA Training Date

- Create a lookup table to store the list of the valid Citizenship values
- Create a lookup table to store the list of the valid Designation values

- Create a new table for Supervisor Information
  - First Name
  - Last Name
  - Title
  - Phone Number
  - DSN Number
  - Email Address
  - User Id
  - Create Date
  - Update Date

Reporting Database Changes

- Create a new table for Agency Information
  - Agency Name
  - Address
  - City
  - State
  - Zip
  - Country
  - Official Symbol
  - Organization
  - User Id
  - Create Date
  - Update Date

Reporting Database Changes

- Create a new table for the Security Officer Information
  - Security Email
  - User Id
  - Create Date
  - Update Date

- Create a new table for Company
  - Company Name
  - Address
  - City
  - State
  - Zip
  - Country
  - User Id
  - Create Date
  - Update Date

Reporting Database Changes

- Create a new table for the Sponsor Data
  - Agency Name
  - Office Symbol
  - Organization
  - POC First Name
  - POC Last Name
  - POC Email Address
  - POC Phone Number
  - POC Fax Number
  - POC DSN Number
  - POC DSN Fax Number
  - Sponsor Address
  - Sponsor City
  - Sponsor State
  - Sponsor Country
  - Contract Number
  - Contract Expiration Date

Reporting Database Changes

- Create a new table for IUID Access
  - User Id
  - Role Type (DCMA, Common Access API…)
  - Location Code
  - Location Type Code
  - Extension
  - Status
  - Create Date
  - Update Date
  - Comment Indicator
  - Attachment Indicator
  - Justification

Reporting Database Changes

- Create a new table for MIPR Access
  - User Id
  - Role
  - Location Code
  - Location Type Code
  - Status
  - Create Date
  - Update Date
  - Comment Indicator
  - Attachment Indicator
  - Justification

Reporting Database Changes

- Create a new table for MyInvoice Access
  - User Id
  - Role
  - Status
  - Create Date
  - Update Date
  - Comment Indicator
  - Attachment Indicator
  - Justification

Reporting Database Changes

- Create a new table for MyInvoice Access
  - User Id
  - Role Type Government or Vendor
  - Status
  - Create Date
  - Update Date
  - Attachment In
  - Justification

- Create a new table for Security Officer/Clearance Information
  - First Name
  - Last Name
  - Phone Number
  - DSN Number
  - Investigation Type
  - Investigation Completion Date
  - Investigation By Agency

Reporting Database Changes

- Create a new table for IUID Access
  - User Id
  - Role Id
  - Location Code
  - Location Type Code
  - Extension
  - Status
  - Create Date
  - Update Date
  - Attachment In
  - Justification

- Create a new table for Supervisor Information
  - First Name
  - Last Name
  - Title
  - Phone Number
  - DSN Number
  - Email Address
  - User Id

Reporting Database Changes

- Update the MRS ETL Processes Accordingly

Mobile Change

No Changes Required

FTP – EDI Inbound

Design Review

No Changes Required

EDI - Outbound

Design Review

No Changes Required

EDI IC Changes

No Changes Required

EDI/FTP Guide Updates

No Changes Required

DEFENSE LOGISTICS AGENCY

AMERICA'S COMBAT LOGISTICS SUPPORT AGENCY